



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF ILOILO CITY**

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January 5, 2021

DIVISION MEMORANDUM  
No. 2, s. 2021

**ROLL-OUT OF ACTION RESEARCH MODULE AND SUBMISSION OF  
ACCOMPLISHMENT REPORT AND DISSEMINATED RESEARCHES  
& UTILIZATION OF RESEARCH OUTPUTS**

To: Chief Education Supervisors – CID/SGOD  
Education Program Supervisors- CID/SGOD  
Public School District Supervisors  
Elementary/Secondary School Principals/Heads/OICs  
Heads of Units/Services  
All Others Concerned  
School Research Committees (SRC)  
BERF Qualifiers/Researchers  
All Others Concerned

1. The Schools Research Committee (SRC) and the BERF Researchers (*Enclosure No. 1*) are advised to conduct the roll-out of action research module for the month of January 2021 to their respective school and district.

2. The District Research Committee (DRC) shall be formed which is composed of the Public School District Supervisor (PSDS) as Chairman and BERF Researchers as members. For District without BERF Researcher, the PSDS may select members from the School Research Committee. They will provide technical assistance and monitor the conduct of research related activities in their respective districts.

3. In this activity, the completed researches will be disseminated for the utilization of research outputs in the school and other schools within the District and Division.

4. Action research modules can be downloaded from the following links:

Research Toolkit (Facilitator's Guide)

<http://deped.in/ARToolkitFaciGuide>

<https://tinyurl.com/ARToolkitFaciGuide>

Research Toolkit (Teacher's Guide)

<http://deped.in/ARToolkitTeachrGuide>

<https://tinyurl.com/ARToolkitTeachrGuide>

5. The activity should also give emphasis on the following topics:

- a) Research Management Guidelines (*DepEd Order No. 16, s. 2017*)
- b) Adoption of Basic Education Research Agenda Regional Research Agenda (*DepEd Order No. 36, s. 2016*)
- c) Regional Research Priority Topics in the New Normal (*Regional Memo No. 141, s. 2020*)
- d) Guide for Appraising the Basic and Action Research Proposal
- e) Format/Outline of the Basic and Action Research Proposal

6. The power presentations during the Capability Building on Research and Roll-out of Action Research Module conducted by the Division Office last December 2020, Deped Issuances stated in paragraph No. 5 of this memorandum and other research references can be downloaded from the following links:

- a) <http://deped.in/ResearchFiles2020>
- b) <https://tinyurl.com/ResearchFiles2020>
- c) <http://pprddepedregion6.info/research/>

7. The following reports will be submitted to the District Office for consolidation and submission to this Office c/o Planning and Research Unit:

Name of Report	Date of Submission
1.) Accomplishment Report on Research (Enclosure No. 2)	on or before <b>January 29, 2021</b>
2) Report of Disseminated Researches and Utilization of Research Outputs (Enclosure No. 3)	on or before <b>May 28, 2021</b>

8. It is encouraged that the schools and districts have a portfolio on the research related activities (in hard and soft copies).

9. Expenses relative to the conduct of this activity are chargeable against the school MOOE subject to the usual accounting and auditing rules and procedures.

10. Immediate dissemination and compliance of this Memorandum is desired.

  
**MA. LUZ M. DE LOS REYES, CESO V**  
Schools Division Superintendent

Enclosures: As Stated.

References: As Stated.

Allotment : 1-2-3-4-5 (Division Memorandum No. 157, s. 2019)

To be indicated in the Perpetual Index

Under the following subjects:

RESEARCH

TRAININGS

BASIC EDUCATION

SCHOOLS

GOD/JMG/eig



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**Tel. Nos. :** (OSDS) 336 9273 / 3336 4745 (SGOD) 500 1176  
(CID) 335 0140 (AO) 321 3277

**LIST OF BERF RESEARCHERS**  
By District (2016 to 2020)

District	Name	Office/School	Funding Year
	1 . Rolly Ben M. Madera	SDO Iloilo City	2020
<b>I (City Proper)</b>			
	2 . Jaylord S. Losabia	A. Bonifacio Integrated School	2017 & 2020
	3 . Grace Ann Segovia	Iloilo Central Elem. School	2017
	4 . Mircon Rey Fuego	Iloilo Central Elem. School	2018
	5 . Jonah A. Gobuyan	Iloilo Central Elem. School	2019
	6 . Susanna P. Villa, Ed.D.	A. Bonifacio Integrated School	2019
	7 . Chairrose Zarceno	Fort San Pedro NHS	2017
	8 . Denmark A. Agudera	Fort San Pedro NHS	2019
	9 . Jocelyn V. Pico	Fort San Pedro NHS	2019
	10 . Azucena G. Tigaronita, Ed.D.	Fort San Pedro NHS	2019
<b>II (Montes-Lapuz)</b>			
	11 . Mylene C. Penaflor-Hempiso	Jalandoni Mem. NHS	2019
	12 . Lorna Jane Altura	Jalandoni Mem. NHS	2019
	13 . Ma. Luz Isiderio	Jalandoni Mem. NHS	2019
	14 . Dr. Archie Franco	Jalandoni Mem. NHS	2019
	15 . Sheena Marie Celiz	Bo. Obrero NHS	2019
	16 . Cherry Lane Lepura	Bo. Obrero NHS	2019
	17 . Joy Mendoza	Bo. Obrero NHS	2019
<b>III (La Paz)</b>			
	18 . Sarah H. Junio	La Paz NHS	2017
	19 . Ruchel J. Ngipen	La Paz NHS	2017
	20 . Orpha M. Montelijao	La Paz NHS	2017
	21 . Noel Tubungbanua	La Paz NHS	2017
<b>IV-A (Jaro)</b>			
	22 . Marivic Barros	Iloilo River Plains Integrated School	2018
	23 . Nora Jhane L. Rapo	Iloilo River Plains Integrated School	2020
	24 . Kriel Rose C. Franco	TCT-ARF Integrated Sch	2020
<b>VI-B (Jaro)</b>			
	23 . Sionie C, de la Peña	Jaro NHS	2019
	24 . Marlon D. Arevalo	Jaro NHS	2019
	25 . Romark B. John Jerez	Jaro NHS	2017 & 2019
	26 . Renante E. Fernandez	Jaro NHS	2019
	27 . Jesel Glumalid	Jaro II Elem. School	2017
	28 . Jenelyn Gaitan	Tacas Elem. School	2018
<b>IV – C (Jaro)</b>			

**LIST OF BERF RESEARCHERS**  
By District (2016 to 2020)

District	Name	Office/School	Funding Year
<b>V-A (Mandurriao)</b>			
	31 . Leah Poral	Mandurriao Elem. School	2018
	32 . Glissen Villavicencio	Mandurriao Elem. School	2018
	33 . Ronalyn Lovingco	Mandurriao NHS	2020
	34 . Nino H. Antioquia	Mandurriao NHS	2020
	35 . Ma. Corazon Sonza	Mandurriao NHS	2020
<b>V-B (Mandurriao)</b>			
	36 . Lorraine Grace Petrola	Bakhaw Integrated School	2018
	37 . Arji Alvarado	Bakhaw Integrated School	2018
	38 . Zarah Capinig	Bakhaw Integrated School	2019
	39 . Jossie Sioco	Hibao-an Elem. School	2018
	40 . Gin Muyuela	Bakhaw Integrated School	2020
	41 . Minviluz Fayo	Bakhaw Integrated School	2020
<b>VI (Molo)</b>			
	42 . Norren Abello	Iloilo City NHS	2019
	43 . Juvy Mae Consibit	Molo I ES	2020
	44 . Nena Mombay	Molo I ES	2020
<b>VII (Arevalo)</b>			
	45 . Erma Gemudiano	Melchor Nava NHS	2017
	46 . Geraldine Vito	Ramon Avaceña NHS	2016
	47 . Fe Montealto	Ramon Avaceña NHS	2018
	48 . Gay Liza Carreon	Arevalo Elem. School	2016 & 2017
	49 . Nelly Dordas	Arevalo Elem. School	2017
	50 . Marecil Amante	Arevalo Elem. School	2017
	51 . Jocel Hamto	Arevalo Elem. School	2017
	52 . Crisandro Villarba	Ramon Avaceña NHS	2020
	53 . Joven Madera	Sto. Domingo ES	2020

### ACCOMPLISHMENT REPORT ON RESEARCH

District : \_\_\_\_\_

School : \_\_\_\_\_

Activity	Date Conducted	Mode of Conducting the Activity & Platform Used	Persons Involved and Participants (Positions)	No. of Participants	Issues and Concerns	Possible Intervention

Date: \_\_\_\_\_

Submitted by :

\_\_\_\_\_  
**School Head**  
(Printed Name and Signature)

Concurred by :

\_\_\_\_\_  
**Public School District Supervisor**  
(Printed Name and Signature)

**Date of Submission: on or before January 29, 2021**

### REPORT ON DISSEMINATED RESEACHES AND UTILIZATION OF RESEARCH OUTPUTS

District : \_\_\_\_\_

School : \_\_\_\_\_

Name of Researcher	Title of Research	School	Funding Year	Manner of Dissemination <small>(e.g. oral presentation, poster presentation)</small>	Utilization of Research Outputs		
					Scope <small>(e.g. school, district, division)</small>	Outcome of Utilization	How it was used

Date: \_\_\_\_\_

Submitted by : \_\_\_\_\_

**School Head**  
*(Printed Name and Signature)*

Concurred by :

\_\_\_\_\_  
**Public School District Supervisor**  
*(Printed Name and Signature)*

**Date of Submission: on or before May 31, 2021**