



Department of Education  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF ILOILO CITY**  
General Luna Street, Iloilo City



May 14, 2019

**DIVISION MEMORANDUM**

NO. 63, S. 2019

**ORIENTATION-WORKSHOP ON SCHOOL L&D IMPLEMENTERS AND SCHOOL PERSONNEL DEVELOPMENT COMMITTEE (PDC) MEMBERS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors – CID/SGOD  
Education Program Supervisors/Program Specialists/Coordinators  
Public Schools District Supervisors  
Public Elementary/Secondary School Principals/Heads/Officers-In-Charge  
Division Section Chiefs  
All Others Concerned

1. The Schools Division of Iloilo City will hold a 2-day Orientation-Workshop on Learning and Development System for School L&D Implementers and Personnel Development Committee (PDC) Members on May 21-22, 2019 at the 2<sup>nd</sup> Floor Diamond Jubilee Hall, Mabini Street, Iloilo City.

2. The objectives of this orientation-workshop are the following:

- a. Discuss the L&D System and Subsystem;
- b. Describe the QATAME processes in every L&D Subsystem;
- c. Adapt or adopt existing L&D QATAME tools as appropriate to the context of the school; and

3. The following are the participants to the orientation-workshop:

Officer-In-Charge-Schools Division Superintendent	-	1
Assistant Schools Division Superintendent	-	1
Chief Education Supervisors (CID/SGOD)	-	2
Education Program Supervisors	-	11
Public Schools District Supervisors	-	10
Senior Education Program Specialist		4
Education Program Specialist II (HRD)	-	1
L&D Implementers (Principals)	-	66
School PDC Representative (1per School)	-	66
<b>TOTAL</b>	-	<b>162</b>

4. Expenses to be incurred in the conduct of the orientation-workshop shall be charged against **HRDD Fund**, subject to the usual accounting and auditing rules and regulations.

5. Enclosed is the Training Design/Matrix.

6. Immediate dissemination of the contents of this Memorandum is desired.

**CLARISSA E. ZAMORA, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Enclosure: As stated  
Reference: None  
Allotment: 1-2-3 – (Division Memorandum No. 36, s. 1997)  
To be indicated in the Perpetual Index under the following subjects:

L&D SYSTEM and SUBSYSTEM

ORIENTATION-WORKSHOP



Department of Education  
Region VI - Western Visayas  
**SCHOOLS DIVISION OF BULOBULO CITY**  
General Luna Street, Bulobo City



May 14, 2019

MEMORANDUM  
NO. 23  
2019

**ORIENTATION WORKSHOP ON SCHOOL L&D IMPLEMENTERS AND SCHOOL PERSONNEL DEVELOPMENT COMMITTEE (SDC) MEMBERS**

- To: Assistant Schools Division Superintendent
- Chief Education Supervisor - CIEV (CDD)
- Education Program Supervisor, Regional Specialists (Coordinators)
- Public Schools District Supervisors
- Public Schools District Supervisors
- Division Section Chiefs
- All Other Concerned

1. The Schools Division Office of Bulobo City will hold a 2-day Orientation-Workshop on L&D Implementers and School Personnel Development Committee (SDC) Members on May 21-22, 2019 at the 2<sup>nd</sup> Floor Training Auditorium, Bulobo City.

2. The objectives of this orientation-workshop are the following:

- a. Discuss the L&D System and Subsystem;
- b. Describe the QATAM process in every L&D Subsystem;
- c. Adapt or adopt existing L&D QATAM tools as appropriate to the context of the school.

3. The following are the participants to the orientation-workshop:

1	-	Division Superintendent
1	-	Assistant Schools Division Superintendent
2	-	Chief Education Supervisor (CIEV) (CDD)
11	-	Education Program Supervisor
10	-	Public Schools District Supervisors
4	-	Regional Education Program Specialists
1	-	Education Program Specialist II (EPS II)
66	-	L&D Implementers (Principals)
66	-	School SDC Representative (per school)
<b>102</b>		<b>TOTAL</b>

4. Expenses to be incurred in the conduct of the orientation-workshop shall be charged against the Office of the Schools Division Superintendent.

5. Proposed in the Training Design/Manual.

6. Immediate dissemination of the contents of this Memorandum is desired.

**CLAIRISSA YAMORA, CESO-VI**  
Assistant Schools Division Superintendent  
Office of the Schools Division Superintendent

Enclosures: As stated  
Reference: None  
Attachment: 1-23-19 (Division Memorandum No. 23, 2019)  
To be indexed in the Regional Index under the following subject:

ORIENTATION WORKSHOP

MEMORANDUM NO. 23, 2019