



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
**SCHOOLS DIVISION OF ILOILO CITY**  
General Luna-Mabini Streets, Iloilo City

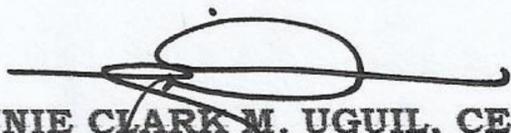
**SUPPLEMENTAL/BID BULLETIN NO. 01**  
**May 27, 2021**

**ELECTRIFICATION OF UN-ENERGIZED SCHOOLS AND MODERNIZATION  
OF ELECTRICAL SYSTEMS OF ON-GRID SCHOOLS  
AT LA PAZ I ELEMENTARY SCHOOL**

The Schools Division of Iloilo City issues this Supplemental/Bid Bulletin to inform interested bidders of the corrections/additional guidelines on the said project, to wit:

1. Item on Bill of quantities: Program of Works – Detailed Estimates ID No. A on General Requirements that ILECO will be changed to MORE Power Iloilo.
2. Page 9 of the Bidding Documents: The Contractor's All Risk Insurance (CARI) will be submitted by the winning bidder before the issuance of the Notice of Award.
3. Prospective bidders are required for the procurement of DepEd Electrification Program to be a licensed contractor of the Philippine Contractors Accreditation Board (PCAB) with Registration Particulars SP-EE (Electrical Work). This shall be included in the provisions of the Bidding Documents.

Please be guided accordingly.

  
**DANNIE CLARK M. UGUIL, CESE**  
*OIC-Assistant Schools Division Superintendent*  
*BAC Chairperson*



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
**SCHOOLS DIVISION OF ILOILO CITY**  
General Luna-Mabini Streets, Iloilo City

**SUPPLEMENTAL/BID BULLETIN NO. 02**  
**June 7, 2021**

**ELECTRIFICATION OF UN-ENERGIZED SCHOOLS AND MODERNIZATION  
OF ELECTRICAL SYSTEMS OF ON-GRID SCHOOLS  
AT LA PAZ I ELEMENTARY SCHOOL**

The Schools Division of Iloilo City issues this Supplemental/Bid Bulletin to correct and clarify the following data on the above-stated project:

**1. Program of Works on Bill of Quantities:**

ITEM DESCRIPTION	FROM	TO
Division Office	Iloilo	Iloilo City
Approved Budget for the Contract	8,740,315.64	8,740,316.00
Completion Period (refer also to the Invitation to Bid)	150 CD	120 CD

**2. Program of Works on Detailed Cost Estimates**

I.D. No. H – Panel Boards, 230 volts

Data on MDP-Main: Costing was inadvertently written and should be disregarded/omitted.

Please be guided accordingly.

**DANNIE CLARK M. UGUIL, CESE**  
*OIC-Assistant Schools Division Superintendent*  
*BAC Chairperson*

**PROGRAM OF WORKS  
BILL OF QUANTITIES**

SCHOOL NAME : LAPAZ I ELEMENTARY		Date:				
SCHOOL I. D. : 117606		Budget Allocation:				
DIVISION OFFICE : ILOILO		EAO :				
REGIONAL OFFICE: VI		ABC :	PHP 8,740,315.64			
Project Title:  CY2020 UPGRADING OF ELECTRICAL SYSTEM OF LAPAZ I ES		Completion Period: 120 calendar days				
		Minimum Required Manpower:	Electrical Engineer REE	Safety Officer	Mason	
			Master Electrician	Electrician	Labors	
Location:  LAPAZ, ILOILO CITY		Minimum Required Equipment:	Electrical tools	Boom Truck		
			Megger Tester	Clamp Tester	Crimping tools	
Item I.D.	Item Description	% of Total	Unit	Quantity	Total Cost	Remarks
<b>I. Direct Cost</b>						
A	GENERAL REQUIREMENTS		lot	1.00		
B	DISTRIBUTION TRANSFORMER		lot	1.00		
C	POWERHOUSE		lot	1.00		
D	KILOWATT-HOUR METERING SYSTEM		lot	1.00		
E	TRANSFORMER POLE HARDWARES		lot	1.00		
F	PRIMARY LINES EXTENSION/CONVERSION CONSTRUCT		lot	1.00		
G	STEEL POLES AND CROSS ARMS(Secondary Lines)		lot	1.00		
H	PANEL BOARDS, 230 VOLTS		lot	1.00		
I	CABLES, COPPER, STRANDED, XLPE, TW/THW, THHN		lot	1.00		
J	Conduits, Tapes & Miscellaneous		lot	1.00		
	Sub-total					
<b>II. INDIRECT COST % of (I-Gen Req)</b>						
	Overhead Expenses ( %)					
	Contingencies ( %)					
	Miscellaneous ( %)					
	Contractor's Profit ( %)					
	Sub-Total					
<b>III. TAX 5% of (I+II)</b>						
	Sub-Total					
<b>IV. TOTAL CONSTRUCTION COST (I+II+III)</b>						

Prepared by:

\_\_\_\_\_  
CONTRACTOR AUTHORIZED MANAGING OFFICER

**PROGRAM OF WORKS  
DETAILED COST ESTIMATE**

PROJECT : CY2020 BEFF UPGRADING OF ELECTRICAL SYSTEM  
 SCHOOL : LAPAZ ELEMENTARY SCHOOL  
 LOCATION : LAPAZ, ILOILO CITY  
 OWNER : DEPARTMENT OF EDUCATION

I.D. NO	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
<b>A</b>	<b>GENERAL REQUIREMENTS</b>							
	Mobilization/Utilities and Services/Demobilization / Standard Billboard/	lot	1.00					
	Security Bill Deposit	lot	1.00					
	Insulation Testing/Permits & Electrical Fees( Service Utility Provider, ILECO, Municipal, Fire Department)	lot	1.00					
	Testing and Commissioning	lot	1.00					
	Safety and Health	lot	1.00					
	<b>Sub-total</b>							
<b>B</b>	<b>DISTRIBUTION TRANSFORMER</b>							
	50KVA Distribution Transformer, Brand New, Pole Mounted Compact Type, oil immersed, 13200/7620 Kv, 120/240V Secondary, 60 Hz, Single Phase with Tap Changer 2 1/2 % above and below normal high voltage, 95 KV Primary BR, self cooled, Amorphous Core, Copper-Copper	pc	3.00					
	<b>Sub-total</b>							
<b>C</b>	<b>POWERHOUSE</b>							
	Clearing and Grubbing	sq.m	14.00					
	Structural Excavation	cu.m	2.00					
	Backfilling and Compaction	cu.m	1.00					
	Gravel Bedding G-1	cu.m	2.00					
	Soil Poisoning	sq.m	15.00					
	<b>Concreting Works</b>							
	<b>Column Footing</b>	cu.m	1.00					
	Portland Cement	bag	9.00					
	Crushed Gravel 1"	cu.m	15.00					
	Washed Sand	cu.m	0.50					
	<b>Wall Footing</b>	cu.m	1.00					
	Portland Cement	bag	9.00					
	Crushed Gravel 1"	cu.m	15.00					
	Washed Sand	cu.m	0.50					
	<b>Column Footing</b>	cu.m	1.00					
	Portland Cement	bag	9.00					
	Crushed Gravel 3/4"	cu.m	1.00					
	Washed Sand	cu.m	0.50					
	<b>Beams</b>	cu.m	1.00					
	Portland Cement	bag	9.00					
	Crushed Gravel 3/4"	cu.m	1.00					
	Washed Sand	cu.m	0.50					
	<b>Suspended Slab</b>	cu.m	1.00					
	Portland Cement	bag	9.00					
	Crushed Gravel 1"	cu.m	1.00					
	Washed Sand	cu.m	0.50					
	<b>Rebar Works</b>							
	<b>Column Footing</b>	kg	29.00					
	<b>Wall Footing</b>	kg	85.00					
	<b>Column</b>	kg	115.00					
	<b>Beams</b>	kg	95.00					
	<b>Suspended Slab</b>	kg	33.00					
	<b>G.I. Tie Wire</b>	kg	36.00					
	<b>Formworks</b>							
	<b>Column</b>	sq.m	12.00					
	<b>Coco Lumber</b>	bd. Ft.	204.00					
	<b>Plywood Ordinary, 1/4 x 4' x 8'</b>	pc	3.00					
	<b>CWN, Assorted</b>	kg	3.00					
	<b>Beams</b>	sq.m	13.00					
	<b>Coco Lumber</b>	bd. Ft.	221.00					
	<b>Plywood Ordinary, 1/4 x 4' x 8'</b>	pc	3.00					
	<b>CWN, Assorted</b>	kg	4.00					
	<b>Masonry Works</b>							
	<b>Masonry Wall</b>	sq.m	35.00					
	<b>CHB 4" thick</b>	pc	438.00					
	<b>Portland Cement</b>	bag	12.00					

*Handwritten mark*

*Handwritten mark*

*Handwritten mark*

I.D. No	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
	Washed Sand	cu.m	2.00					
	10mm x 5m RSB	kg	47.00					
	G.I. Tie Wire	kg	1.00					
	Plastering	sq.m	70.00					
	Portland Cement	bag	24.00					
	Washed Sand	cu.m	3.00					
	<b>Steel Works</b>							
	Primer, Zinc Chromate	gal	1.00					
	Welding Rod	kg	10.00					
	E.I. Pipe 50mm dia. Sch. 40	pc	2.00					
	L 50 x 50 x 5mm	kg	86.00					
	Plain G.I. Sheet Ga. 26, 4' x 8'	pc	2.00					
	Barrel Bolt	pc	1.00					
	<b>Painting Works</b>							
	Concrete Surfaces	sq.m	58.00					
	Neutralizer	gal	1.00					
	Latex, Flat	gal	3.00					
	Latex, Semi Gloss	gal	3.00					
	Sub-total							
D	<b>KILOWATT-HOUR METERING SYSTEM</b>							
	Secondary Metering							
	KWH Meter 3-Phase, Class 200, Self-Contained, with Heavy Duty Meter Base	pc	1.00					
	Current Transformer Ratio 200:5A, Class 3, RF-4	pc	3.00					
	Sub-total							
E	<b>TRANSFORMER POLE HARDWARES</b>							
	Fuse Cut Out assembly	sets	3.00					
	Hot Line Clamp (100 capacity in amperes)	pc	3.00					
	Mounting Bracket ( 6 pcs.)	pc	6.00					
	Banding Bolt 5/8" x 6"	pc	12.00					
	Square Nuts 5/8"	pc	12.00					
	Heavy Duty, Secondary Rack, 3 spools with pool Insulators	set	2.00					
	Solderless Connector, Copper	pc	12.00					
	Hot Line Clamp Strip 2/0	pc	16.00					
	Split-Bolt Connector 175mm	pc	12.00					
	Sub-total							
F	<b>PRIMARY LINES EXTENSION/CONVERSION CONSTRUCTION</b>							
	Steel Pole, Concrete, 40', Complete with Accessories	pc	3.00					
	Crossarm, Steel, 4" x 2-1/2" x 8"	pc	3.00					
	Sub-total							
G	<b>STEEL POLES AND CROSS ARMS(Secondary Lines)</b>							
	Steel Pole, Concrete, 30', Complete with Accessories	pc	28.00					
	Crossarm, Steel, 4" x 2-1/2" x 8"	pc	28.00					
	Sub-total							
H	<b>PANEL BOARDS, 230 VOLTS</b>							
	Panel Boards 3-Phase 230 Volts							
	MDP- Main: 350AT, 3P MCCB, 65Kaic, 230V Bolt-on in Nema-3R Enclosure with ground terminal and ground rod	set	1.00	55,000.00	16,500.00	55,000.00	16,500.00	71,500.00
	Sub-total							71,500.00
I	<b>CABLES, COPPER, STRANDED, XLPE, TW/THW, THHN</b>							
	250 mm <sup>2</sup> , Wire, Copper, Stranded 0.6kV THW, Main Feeder Wire							
	Red	mtrs	20.00					
	Yellow	mtrs	20.00					
	Blue	mtrs	20.00					
	100 mm <sup>2</sup> , Wire, Copper, Stranded 0.6kV THW, Sub-Feeder Wire							
	Red	mtrs	820.00					
	Yellow	mtrs	820.00					
	Blue	mtrs	820.00					
	50 mm <sup>2</sup> , Wire, Copper, Stranded 0.6kV THW, Ground Wire							
	Green	mtrs	820.00					
	100 mm <sup>2</sup> , Wire, Copper, Stranded 0.61kV XLPE	mtrs	45.00					
	Sub-total							

PM

PM

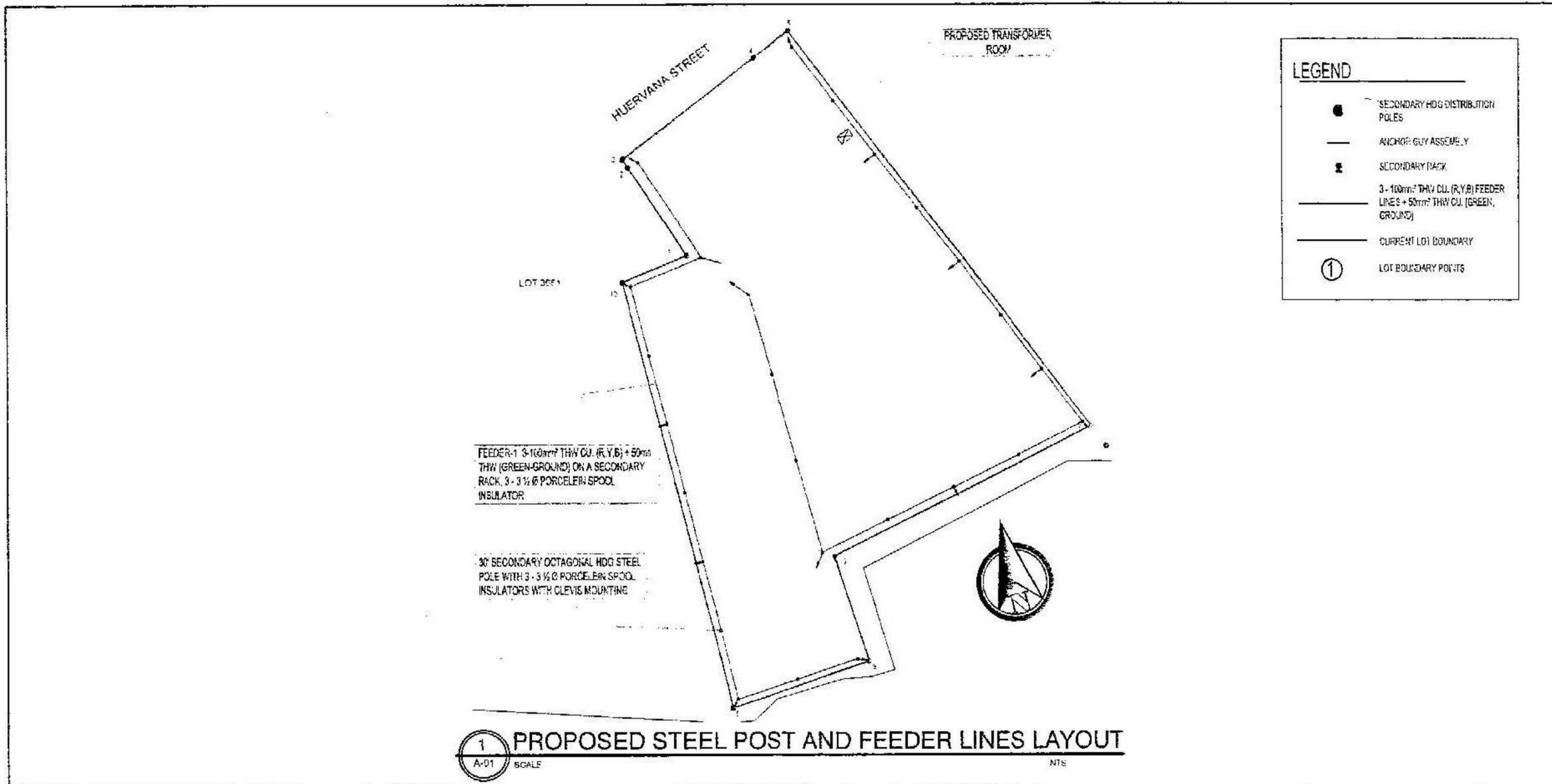
PM

I.D. NO	DESCRIPTION	UNIT	QTY	UNIT COST		TOTAL COST		GRAND TOTAL
				MATERIAL	LABOR	MATERIAL	LABOR	
I	Conduits, Tapes & Miscellaneous							
	G.I. Pipe 4" dia. Sch.40	lngh	1.00					
	Electrical Tape (3m)	roll	10.00					
	Rubber Electrical Tape	roll	5.00					
	Electrical Warning Tape	roll	2.00					
	Entrace Cap 4" dia.	pc	1.00					
	Sub-total							
I	Direct Cost							
II	Indirect Cost ( % of (I-Gen Req))							
III	Tax (5% of I & II)							
IV	Total Construction Cost (I + II + III)							

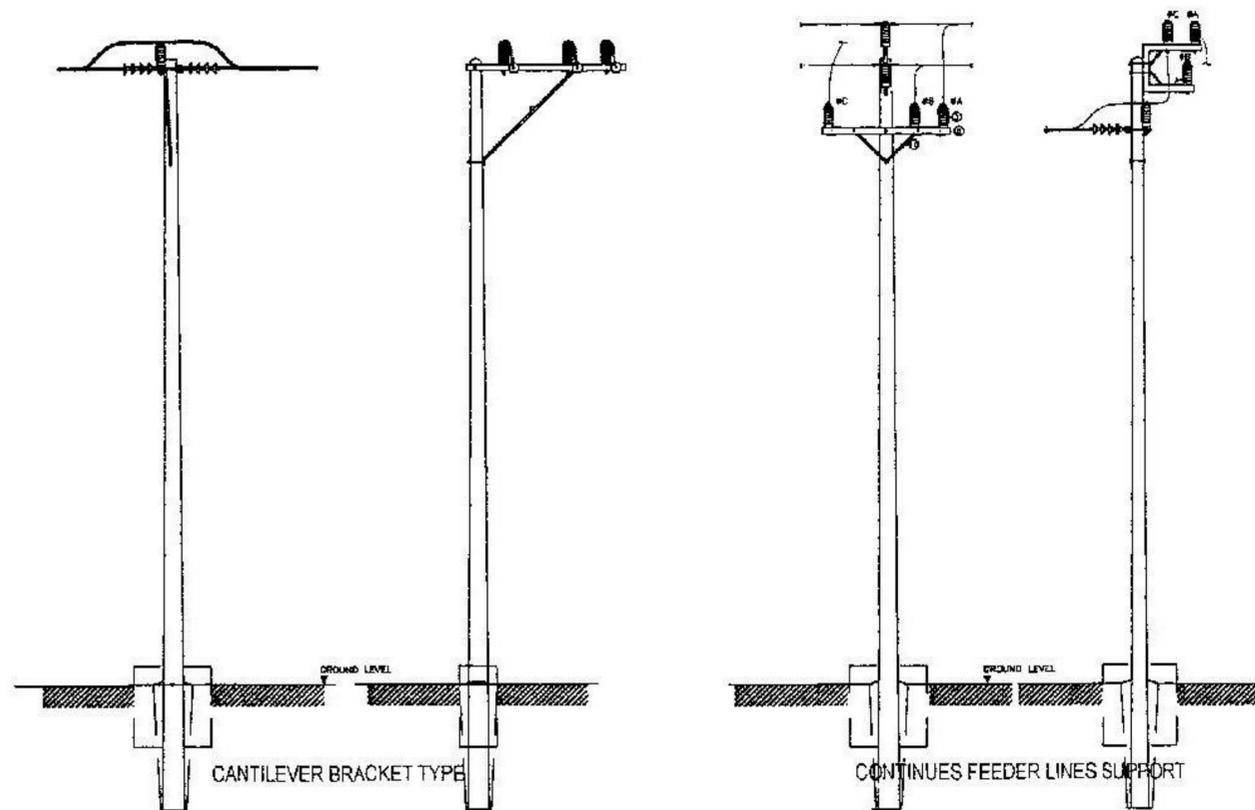
Prepared by:

CONTRACTOR AUTHORIZED MANAGING OFFICER

*PHOT*  
*Key*  
*R*



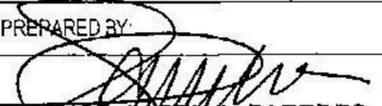
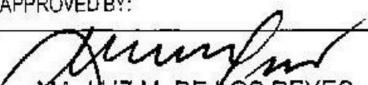
DEPARTMENT OF EDUCATION <b>DepED</b> DIVISION OFFICE - LAPAZ (SCHOOL DIVISION OFFICE)	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO T. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF RPROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ IES	SHEET CONTENTS: STEEL POST & FEEDER LINES LAY-OUT POWER HOUSE PLAN	SHEET NO. 
--	---	--	--	---	---	---------------

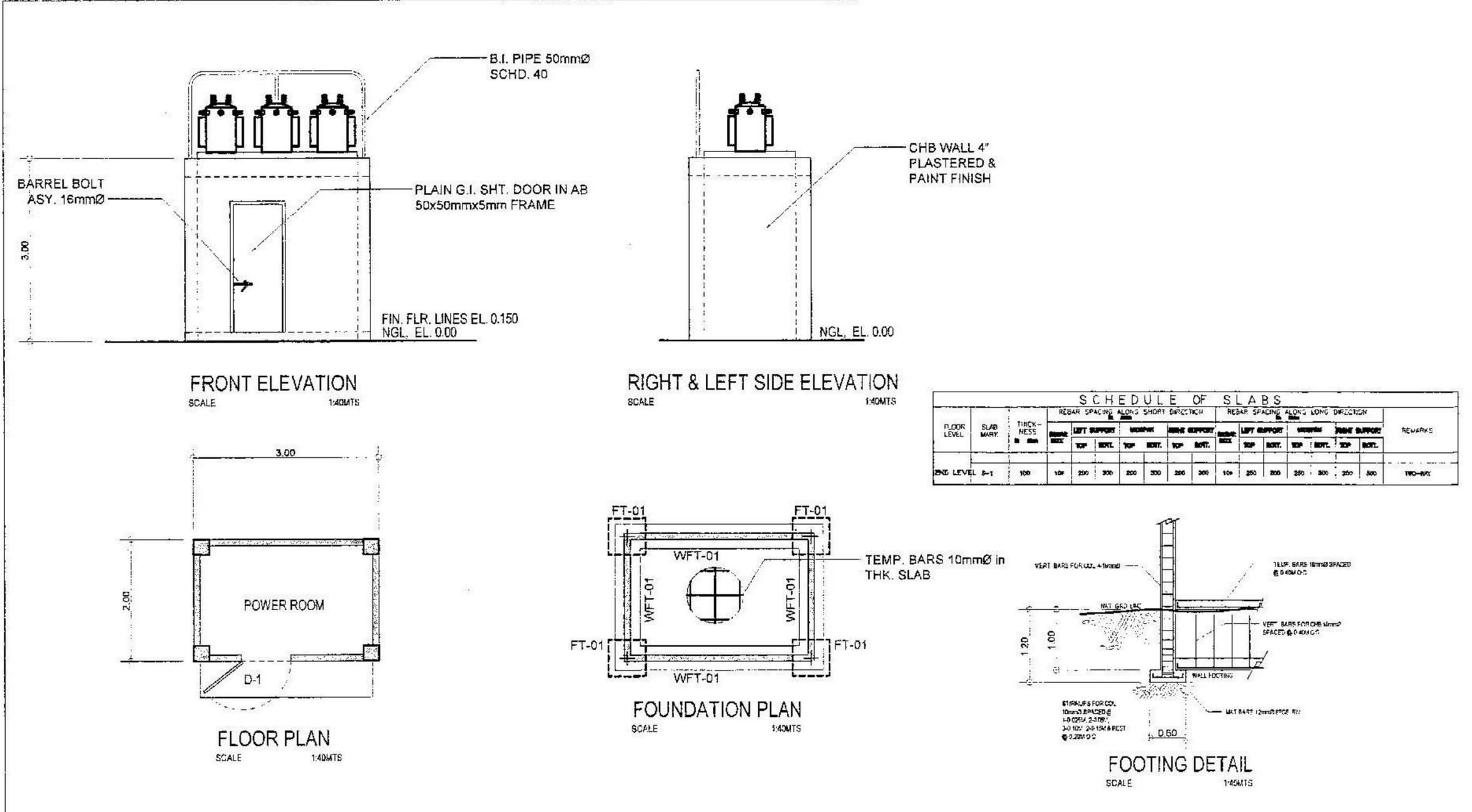


30" SECONDARY OCTAGONAL HDG STEEL  
WITH PORCELAIN SPOOL INSULATORS

## GENERAL NOTES

1. ALL ELECTRICAL WORKS SHALL COMPLY IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS. THE APPLICABLE PROVISIONS OF THE LATEST EDITION OF THE PHILIPPINE ELECTRICAL CODE (PEC), THE RULES AND REGULATIONS OF THE LOCAL ENFORCING AUTHORITY AND THE REQUIREMENTS OF THE LOCAL POWER COMPANY. THE ELECTRICAL WORKS SHALL BE UNDER THE IMMEDIATE SUPERVISION OF A DULY REGISTERED ELECTRICAL ENGINEER.
2. THE ELECTRICAL SERVICE POWER IS 1-PHASE, 2-WIRE + GROUND 230 V AC, 60 Hz.
3. WIRING METHOD SHALL BE AS FOLLOWS :
  - a. FEEDERS AND RISERS - RIGID STEEL CONDUIT
  - b. LIGHTING, POWER RECEPTACLE - POLYVINYL CHLORIDE CONDUIT THICK WALL
  - c. BRANCH CKT., & AUXILIARY
4. ALL WIRES SHALL BE COPPER AND THERMOPLASTIC INSULATED TYPE "THHN" UNLESS OTHERWISE INDICATED IN THE PLAN. THE MINIMUM SIZE OF WIRE FOR POWER AND LIGHTING CIRCUIT HOMERUN SHALL BE 3.5mm<sup>2</sup> AND INSULATED FOR 600 VOLTS. SMALLEST RACEWAY SHALL BE 20mm Ø TRADE/NOMINAL SIZE.
5. ALL OUTLET BOXES SHALL BE POLYVINYL CHLORIDE (PVC) TYPE WITH FACTORY KNOCKOUTS.
6. ALL MATERIALS TO BE USED SHALL BE BRAND NEW AND APPROVED TYPE FOR THE PARTICULAR LOCATION AND PURPOSE OF USAGE.
7. EQUIPMENT GROUNDING SYSTEM SHALL BE PROVIDED TO THE ELECTRICAL SYSTEM AS PER PHILIPPINE ELECTRICAL CODE REQUIREMENT.
8. MOUNTING HEIGHT OF WIRING DEVICES SHALL BE AS FOLLOWS :
  - a. LIGHT SWITCH - 1.20 M ABOVE FINISH FLOOR
  - b. CONVENIENCE OUTLET - 0.30 M ABOVE FINISH FLOOR
  - c. PANELBOARD - 1.80 M ABOVE FINISH FLOOR
  - d. FIRE ALARM STATION OUTLET - 1.50 M. ABOVE FINISH FLOOR
  - e. PUSH BUTTON OUTLET - 1.20 M ABOVE FINISH FLOOR
  - f. FIRE ALARM & VIBRATING BELL - 0.30 M BELOW CEILING LINE
9. ELECTRICAL INSTALLATION SHALL BE UNDER THE DIRECT SUPERVISION OF A DULY LICENSED ELECTRICAL ENGINEER.
10. NO REVISION IN THE DESIGN SHALL BE DONE WITHOUT THE PRIOR KNOWLEDGE AND APPROVAL OF THE DESIGNER AND THE OWNER.
11. ANY SUCH REVISION DONE WITHOUT APPROVAL SHALL CAUSE THE RESPONSIBILITY OF THE DESIGNER TO CEASE AS A WHOLE.

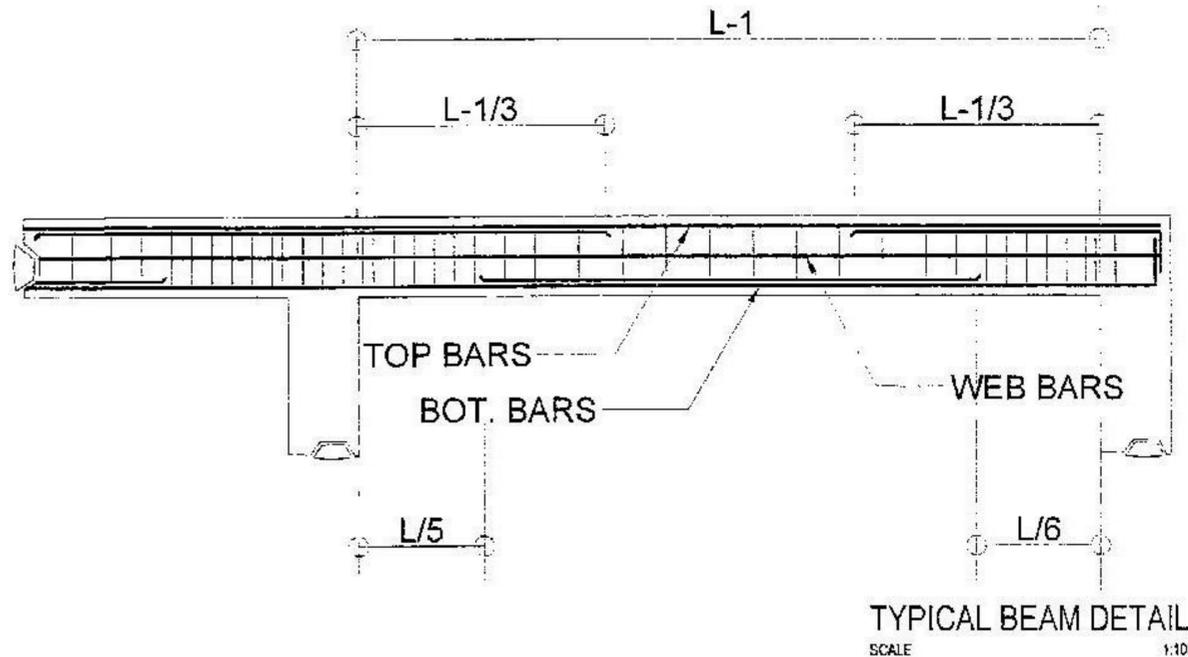
REPUBLIC OF THE PHILIPPINES <b>DepED</b> DEPARTMENT OF EDUCATION MERALCO AVENUE, PASIG CITY	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO T. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF PROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	SHEET CONTENTS: STEEL POST DETAILS GENERAL NOTES	SHEET NO. 
--	--	---	---	---	--	--



**SCHEDULE OF SLABS**

FLOOR LEVEL	SLAB MARK.	THICKNESS in mm	REBAR SPACING ALONG SHORT DIRECTION						REBAR SPACING ALONG LONG DIRECTION						REMARKS		
			GRID LINE	LEFT SUPPORT	MIDSPAN	RIGHT SUPPORT	GRID LINE	LEFT SUPPORT	MIDSPAN	RIGHT SUPPORT							
			TOP	BOVL.	TOP	BOVL.	TOP	BOVL.	TOP	BOVL.	TOP	BOVL.	TOP	BOVL.			
2ND LEVEL	S-1	100	100	250	300	200	300	200	300	100	250	200	250	300	200	300	TWO-WAY

REPUBLIC OF THE PHILIPPINES <b>DepED</b> DEPARTMENT OF EDUCATION MARALCO AVENUE, PASIG CITY	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO D. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF RPROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	SHEET CONTENTS: FLOOR PLAN FRONT ELEVATION RIGHT & LEFT SIDE ELEVATION FOUNDATION PLAN SCHED. OF SLABS & FOOTING DETAILS	SHEET NO. 
--	---	--	--	---	---	---------------



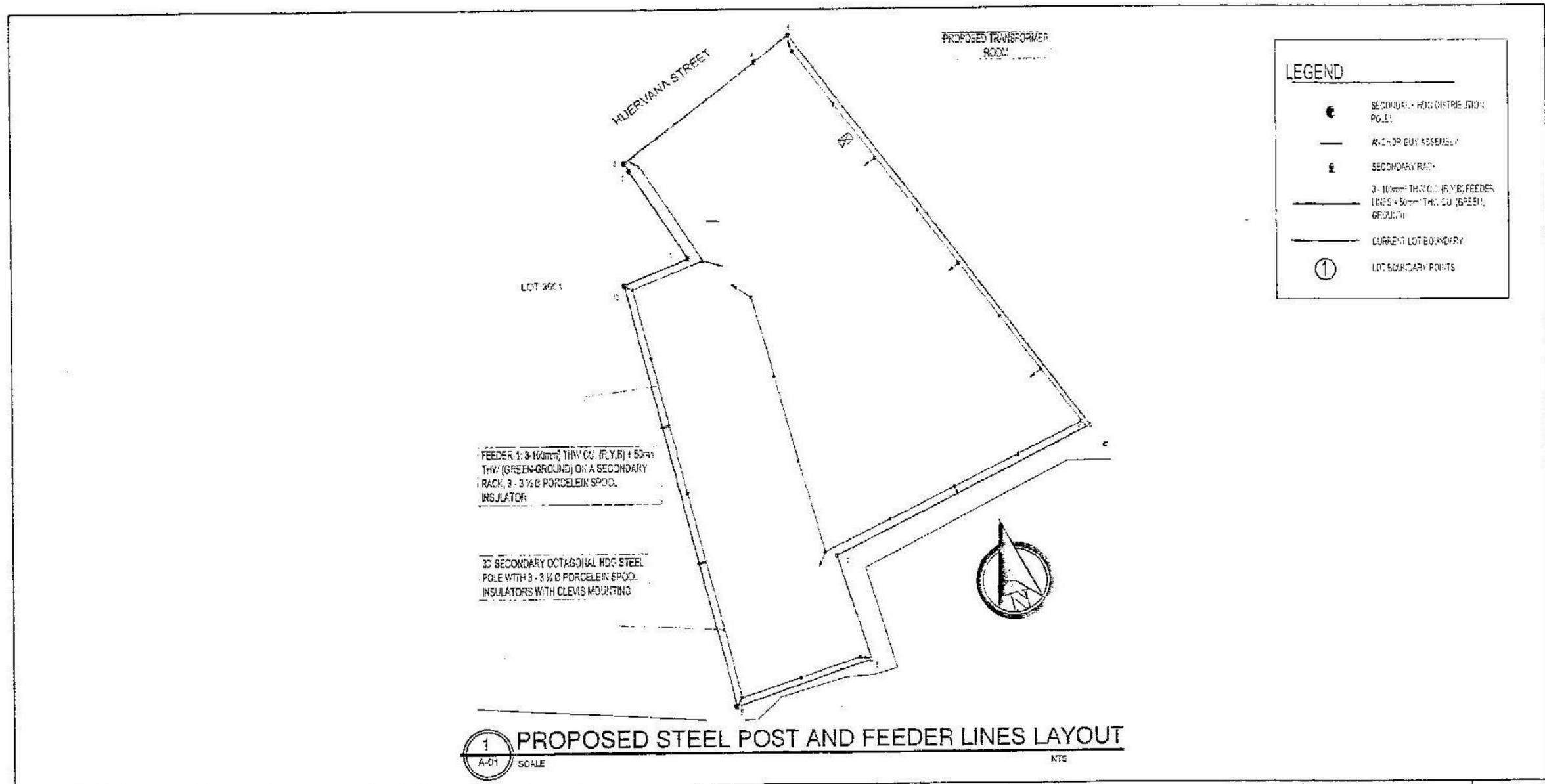
### GENERAL NOTES

1. IN THE INTERPRETATION OF THE DRAWINGS, INDICATED DIMENSIONS SHALL GOVERN AND DISTANCES OF SIZES SHALL NOT BE SCALED FOR CONSTRUCTION PURPOSES.
2. IN REFERENCE TO OTHER DRAWINGS, SEE ARCHITECTURAL DRAWINGS FOR DEPRESSIONS IN FLOOR SLABS, OPENINGS IN THE WALLS AND SLABS, INTERIOR PARTITIONS, LOCATION OF DRAINS ETC.
3. IN CASE OF DISCREPANCIES AS TO THE LAYOUT, DIMENSIONS, AND ELEVATIONS BETWEEN THE STRUCTURAL PLANS, AND ARCHITECTURAL DRAWINGS, THE CONTRACTOR SHALL NOTIFY BOTH THE STRUCTURAL ENGINEERS AND THE ARCHITECT.
4. ALL CONCRETE WORKS SHALL BE DONE IN ACCORDANCE WITH THE ACI.318 95 BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE AND ALL STRUCTURAL STEEL WORK ACCORDING WITH ASCI SPECIFICATION (9th EDITION) IN SO FAR AS THEY DO NOT CONFLICT WITH THE LOCAL BUILDING CODE REQUIREMENT.
5. ACI REFERS TO AMERICAN CONCRETE INSTITUTE, ASCI TO AMERICAN INSTITUTE OF STEEL CONSTRUCTION AND ASTM TO AMERICAN SOCIETY FOR TESTING MATERIALS.
6. CONSTRUCTION NOTES AND TYPICAL DETAILS APPLY TO ALL DRAWINGS UNLESS OTHERWISE SHOWN OR NOTED MODIFY TYPICAL DETAILS AS DIRECTED TO MEET SPECIAL CONDITIONS.
7. SHOP DRAWINGS WITH ERECTION AND PLACING DIAGRAMS OF ALL STRUCTURAL STEELS, MISCELLANEOUS IRON, PRE-CAST CONCRETE ETC. SHALL BE SUBMITTED FOR ENGINEERS APPROVAL BEFORE FABRICATION.
8. CONTRACTOR SHALL NOTE AND PROVIDE ALL MISCELLANEOUS CURBS, SILLS, STOOLS, EQUIPMENT'S AND MECHANICAL BASES THAT ARE REQUIRED BY THE ARCHITECTURAL, ELECTRICAL, AND MECHANICAL DRAWINGS.
9. ALL RESULTS OF MATERIAL TESTING FOR CONCRETE, REINFORCING BARS, & STRUCTURAL STEEL MUST BE NOTED & APPROVED BY THE STRUCTURAL DESIGNER.

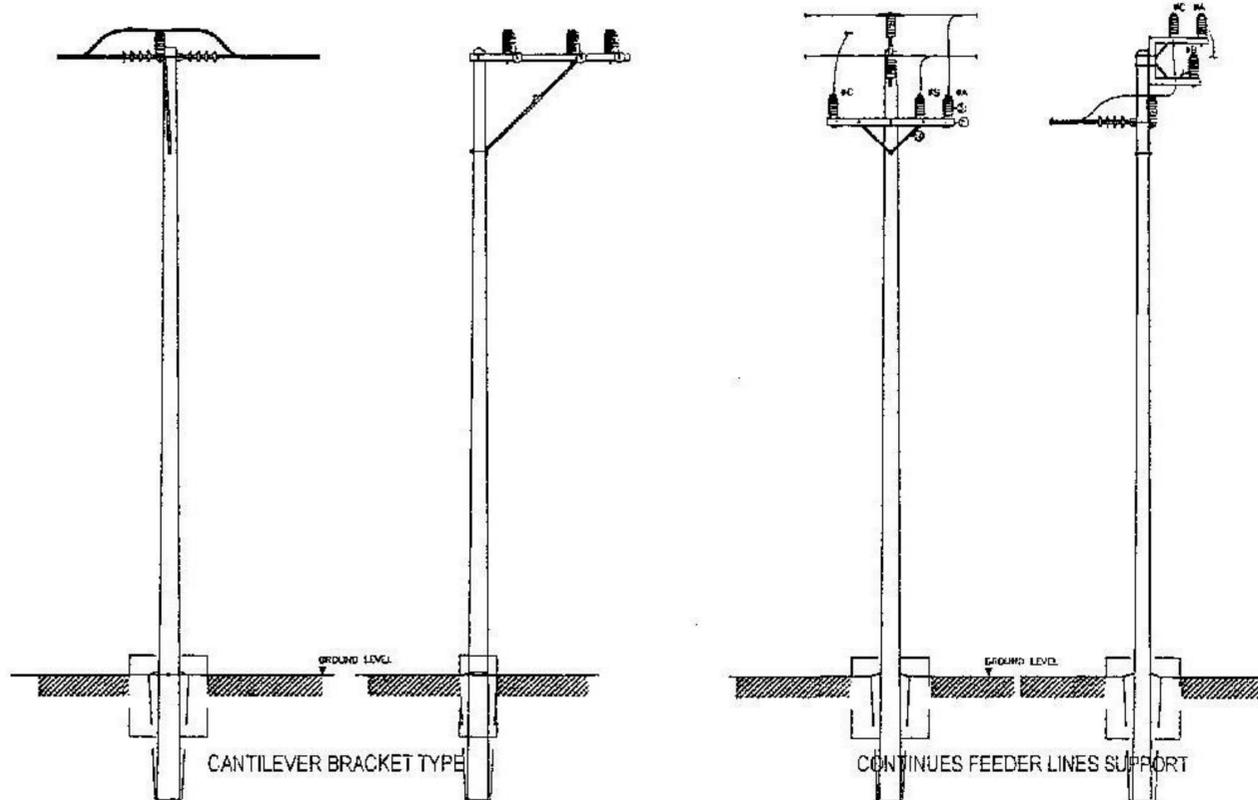
### BEAM SCHEDULE

FLR. LEVEL	BEAM MARK	BEAM DIMENSION (MM)		STEEL REINFORCEMENT						WEB BAR 12mm $\phi$	STIRRUPS 10mm $\phi$
				LEFT		MIDDLE		RIGHT			
		b	h	TOP	BOT.	TOP	BOT.	TOP	BOT.		
GRD. FLR.	FB-01	200	350	4-20 $\phi$	2-20 $\phi$	2-20 $\phi$	3-20 $\phi$	4-20 $\phi$	2-20 $\phi$	2	1 @ .05, 5 @ 0.10, 2 @ 0.150 & REST @ 0.20M O.C

REPUBLIC OF THE PHILIPPINES <b>DepED</b> DEPARTMENT OF EDUCATION MERALCO AVENUE, PASIG CITY	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILIO T. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF RPROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	SHEET CONTENTS: TYPICAL BEAM DETAIL BEAM SCHEDULE GENERAL NOTE	SHEET NO. 
--	---	--	--	---	---	---------------



REPUBLIC OF THE PHILIPPINES <b>DepEd</b> DEPARTMENT OF EDUCATION METCALLE AVENUE - CEBU CITY	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILIO T. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF PROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ IES	SHEET CONTENTS: STEEL POST & FEEDER LINES LAY-OUT POWER HOUSE PLAN	SHEET NO. 
---	---	--	--	---	--	---------------

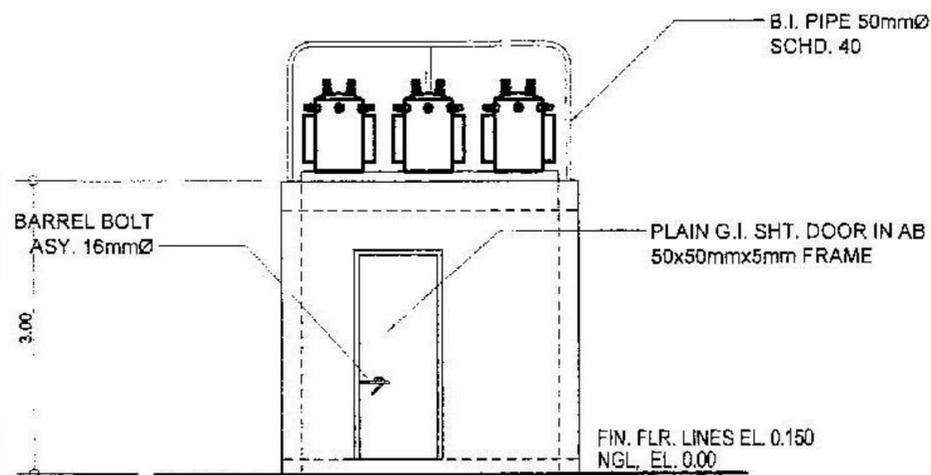


30' SECONDARY OCTAGONAL HDG STEEL  
WITH PORCELAIN SPOOL INSULATORS

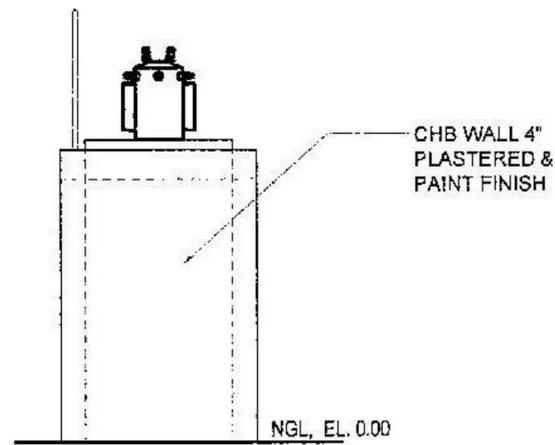
### GENERAL NOTES

1. ALL ELECTRICAL WORKS SHALL COMPLY IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS. THE APPLICABLE PROVISIONS OF THE LATEST EDITION OF THE PHILIPPINE ELECTRICAL CODE (PEC), THE RULES AND REGULATIONS OF THE LOCAL ENFORCING AUTHORITY AND THE REQUIREMENTS OF THE LOCAL POWER COMPANY. THE ELECTRICAL WORKS SHALL BE UNDER THE IMMEDIATE SUPERVISION OF A DULY REGISTERED ELECTRICAL ENGINEER.
2. THE ELECTRICAL SERVICE POWER IS 1-PHASE, 2-WIRE + GROUND 230 V AC, 60 Hz.
3. WIRING METHOD SHALL BE AS FOLLOWS :
  - a. FEEDERS AND RISERS - RIGID STEEL CONDUIT
  - b. LIGHTING, POWER RECEPTACLE - POLYVINYL CHLORIDE CONDUIT THICK WALL
4. ALL WIRES SHALL BE COPPER AND THERMOPLASTIC INSULATED TYPE "THHN" UNLESS OTHERWISE INDICATED IN THE PLAN. THE MINIMUM SIZE OF WIRE FOR POWER AND LIGHTING CIRCUIT HOMERUN SHALL BE 3.5mm<sup>2</sup> AND INSULATED FOR 600 VOLTS. SMALLEST RACEWAY SHALL BE 20mm Ø TRADE/NOMINAL SIZE.
5. ALL OUTLET BOXES SHALL BE POLYVINYL CHLORIDE (PVC) TYPE WITH FACTORY KNOCKOUTS.
6. ALL MATERIALS TO BE USED SHALL BE BRAND NEW AND APPROVED TYPE FOR THE PARTICULAR LOCATION AND PURPOSE OF USAGE.
7. EQUIPMENT GROUNDING SYSTEM SHALL BE PROVIDED TO THE ELECTRICAL SYSTEM AS PER PHILIPPINE ELECTRICAL CODE REQUIREMENT.
8. MOUNTING HEIGHT OF WIRING DEVICES SHALL BE AS FOLLOWS :
  - a. LIGHT SWITCH - 1.20 M ABOVE FINISH FLOOR
  - b. CONVENIENCE OUTLET - 0.30 M ABOVE FINISH FLOOR
  - c. PANELBOARD - 1.80 M ABOVE FINISH FLOOR
  - d. FIRE ALARM STATION OUTLET - 1.50 M. ABOVE FINISH FLOOR
  - e. PUSH BUTTON OUTLET - 1.20 M ABOVE FINISH FLOOR
  - f. FIRE ALARM & VIBRATING BELL - 0.30 M BELOW CEILING LINE
9. ELECTRICAL INSTALLATION SHALL BE UNDER THE DIRECT SUPERVISION OF A DULY LICENSED ELECTRICAL ENGINEER.
10. NO REVISION IN THE DESIGN SHALL BE DONE WITHOUT THE PRIOR KNOWLEDGE AND APPROVAL OF THE DESIGNER AND THE OWNER.
11. ANY SUCH REVISION DONE WITHOUT APPROVAL SHALL CAUSE THE RESPONSIBILITY OF THE DESIGNER TO CEASE AS A WHOLE.

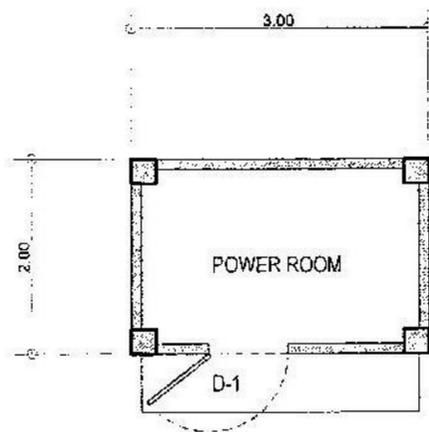
REPUBLIC OF THE PHILIPPINES <b>DepED</b> DEPARTMENT OF EDUCATION MERRILL ROAD, PASIG CITY	PREPARED BY:  ENGR. HARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF PROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	SHEET CONTENTS: STEEL POST DETAILS GENERAL NOTES	SHEET NO 



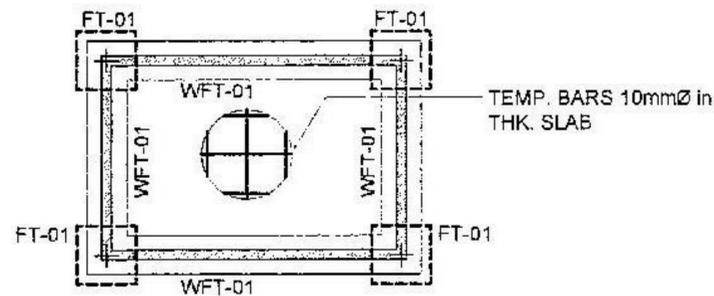
**FRONT ELEVATION**  
SCALE 1:40MTS



**RIGHT & LEFT SIDE ELEVATION**  
SCALE 1:40MTS

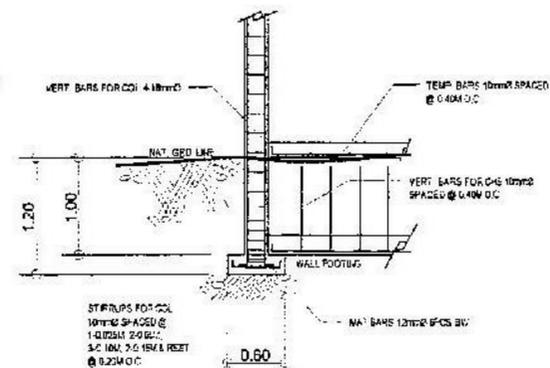


**FLOOR PLAN**  
SCALE 1:40MTS



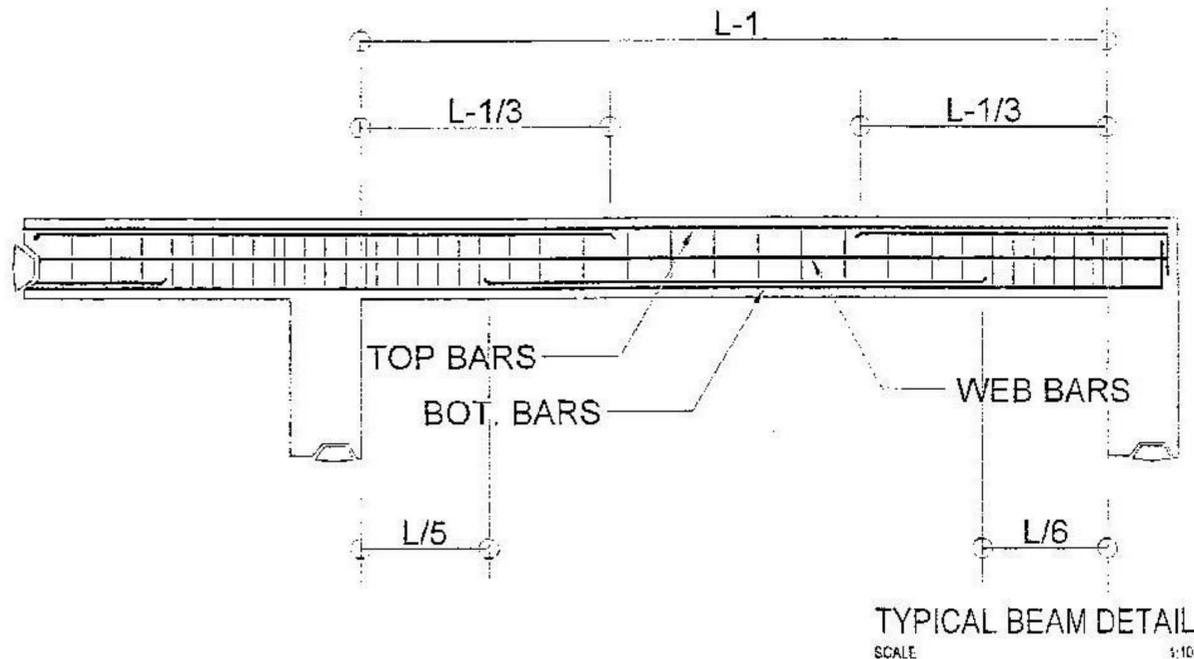
**FOUNDATION PLAN**  
SCALE 1:40MTS

FLOOR LEVEL	SLAB MARK	THICK- NESS h, mm	REBAR SPACING ALONG SHORT DIRECTION						REBAR SPACING ALONG LONG DIRECTION						REMARKS		
			LEFT SUPPORT	MIDSPAN	RIGHT SUPPORT	LEFT SUPPORT	MIDSPAN	RIGHT SUPPORT									
END LEVEL 0-1		100	104	200	300	200	300	300	300	104	200	300	200	300	200	300	TWO-WAY



**FOOTING DETAIL**  
SCALE 1:40MTS

	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO T. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF PROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	SHEET CONTENTS: FLOOR PLAN FRONT ELEVATION RIGHT & LEFT SIDE ELEVATION FOUNDATION PLAN SCHED. OF SLABS & FOOTING DETAILS	SHEET NO. 



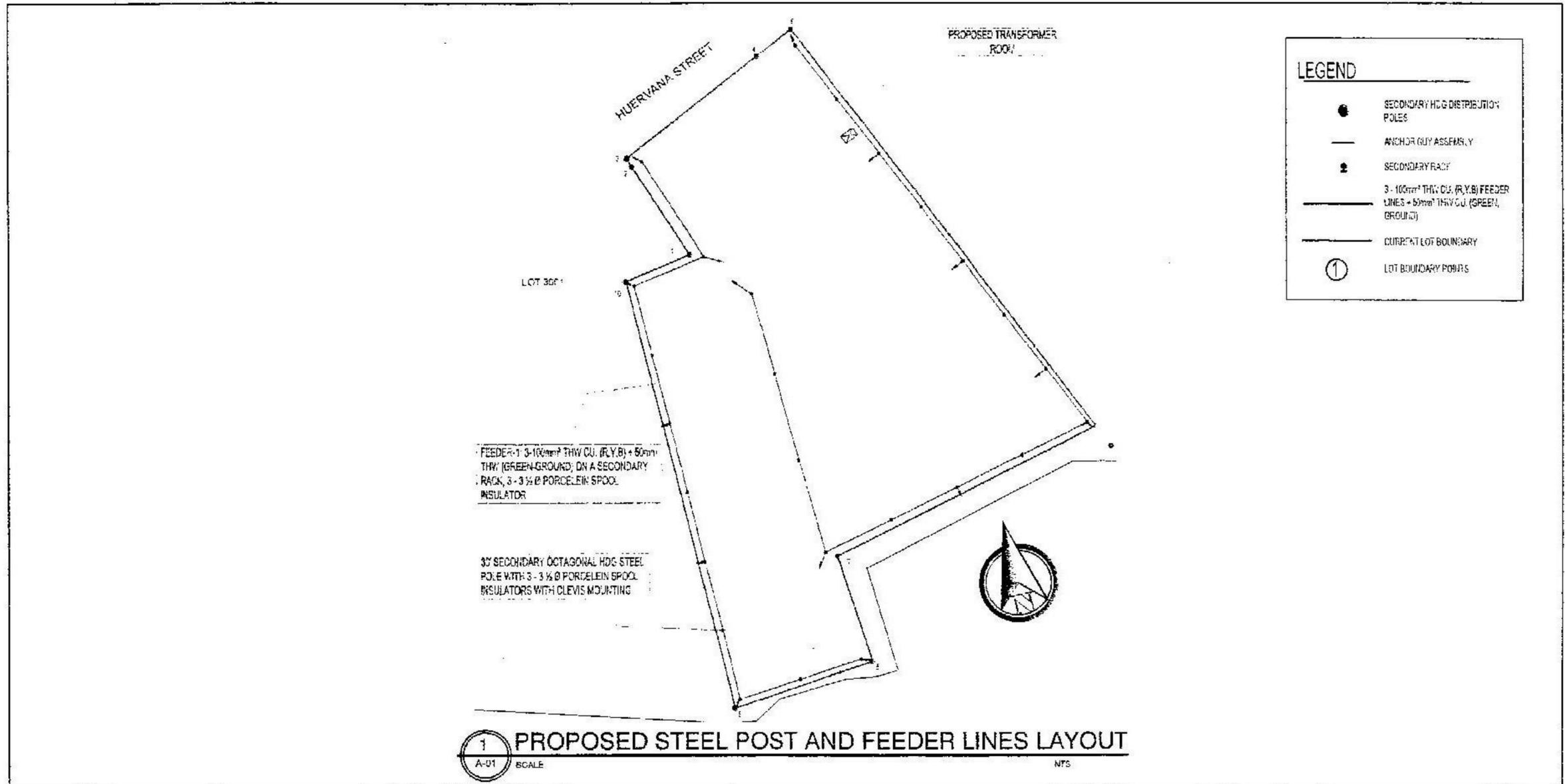
### GENERAL NOTES

1. IN THE INTERPRETATION OF THE DRAWINGS, INDICATED DIMENSIONS SHALL GOVERN AND DISTANCES OF SIZES SHALL NOT BE SCALED FOR CONSTRUCTION PURPOSES.
2. IN REFERENCE TO OTHER DRAWINGS, SEE ARCHITECTURAL DRAWINGS FOR DEPRESSIONS IN FLOOR SLABS, OPENINGS IN THE WALLS AND SLABS, INTERIOR PARTITIONS, LOCATION OF DRAINS ETC.
3. IN CASE OF DISCREPANCIES AS TO THE LAYOUT, DIMENSIONS, AND ELEVATIONS BETWEEN THE STRUCTURAL PLANS, AND ARCHITECTURAL DRAWINGS, THE CONTRACTOR SHALL NOTIFY BOTH THE STRUCTURAL ENGINEERS AND THE ARCHITECT.
4. ALL CONCRETE WORKS SHALL BE DONE IN ACCORDANCE WITH THE ACI.318 95 BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE AND ALL STRUCTURAL STEEL WORK ACCORDING WITH ASCI SPECIFICATION (9th EDITION) IN SO FAR AS THEY DO NOT CONFLICT WITH THE LOCAL BUILDING CODE REQUIREMENT.
5. ACI REFERS TO AMERICAN CONCRETE INSTITUTE, ASCI TO AMERICAN INSTITUTE OF STEEL CONSTRUCTION AND ASTM TO AMERICAN SOCIETY FOR TESTING MATERIALS.
6. CONSTRUCTION NOTES AND TYPICAL DETAILS APPLY TO ALL DRAWINGS UNLESS OTHERWISE SHOWN OR NOTED MODIFY TYPICAL DETAILS AS DIRECTED TO MEET SPECIAL CONDITIONS.
7. SHOP DRAWINGS WITH ERECTION AND PLACING DIAGRAMS OF ALL STRUCTURAL STEELS, MISCELLANEOUS IRON, PRE-CAST CONCRETE ETC. SHALL BE SUBMITTED FOR ENGINEERS APPROVAL BEFORE FABRICATION.
8. CONTRACTOR SHALL NOTE AND PROVIDE ALL MISCELLANEOUS CURBS, SILLS, STOOLS, EQUIPMENT'S AND MECHANICAL BASES THAT ARE REQUIRED BY THE ARCHITECTURAL, ELECTRICAL, AND MECHANICAL DRAWINGS.
9. ALL RESULTS OF MATERIAL TESTING FOR CONCRETE, REINFORCING BARS, & STRUCTURAL STEEL MUST BE NOTED & APPROVED BY THE STRUCTURAL DESIGNER.

### BEAM SCHEDULE

FLR. LEVEL	BEAM MARK	BEAM DIMENSION (MM)		STEEL REINFORCEMENT						WEB BAR 12mm $\phi$	STIRRUPS 10mm $\phi$
				LEFT		MIDDLE		RIGHT			
		b	h	TOP	BOT.	TOP	BOT.	TOP	BOT.		
GRD. FLR.	FB-01	200	350	4-20 $\phi$	2-20 $\phi$	2-20 $\phi$	3-20 $\phi$	4-20 $\phi$	2-20 $\phi$	2	1 @ .05, 5 @ 0.10, 2 @ 0.150 & REST @ 0.20M O.C

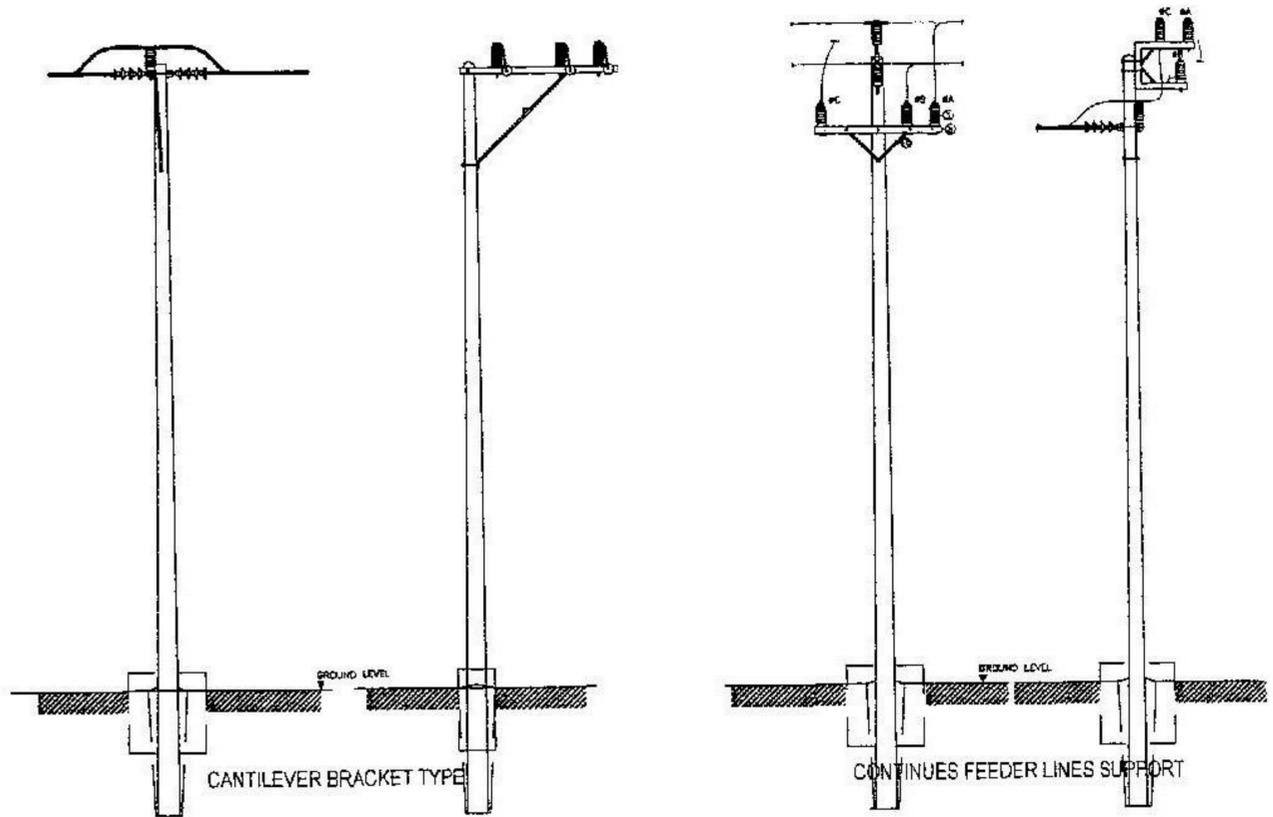
REPUBLIC OF THE PHILIPPINES <b>DepEd</b> DEPARTMENT OF EDUCATION MERALCO AVENUE, PASIG CITY	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO T. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF RPROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAFAZ IES	SHEET CONTENTS: TYPICAL BEAM DETAIL BEAM SCHEDULE GENERAL NOTE	SHEET NO. 
--	---	--	--	--	---	---------------



LEGEND	
	SECONDARY HDG DISTRIBUTION POLES
	ANCHOR GUY ASSEMBLY
	SECONDARY RACK
	3 - 100mm <sup>2</sup> THW CU (R,Y,B) FEEDER LINES + 50mm <sup>2</sup> THW CU (GREEN, GROUND)
	CURRENT LOT BOUNDARY
	LOT BOUNDARY POINTS

**1** PROPOSED STEEL POST AND FEEDER LINES LAYOUT  
A-01 SCALE NTS

	PREPARED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	NAME OF PROJECT:	SHEET CONTENTS:	SHEET NO.
	 ENGR. LARRY A. PAREDES DIVISION ENGINEER	 CONCILIO T. BONILLA EPS - PHYSICAL FACILITIES	 MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	STEEL POST & FEEDER LINES LAY-OUT POWER HOUSE PLAN	

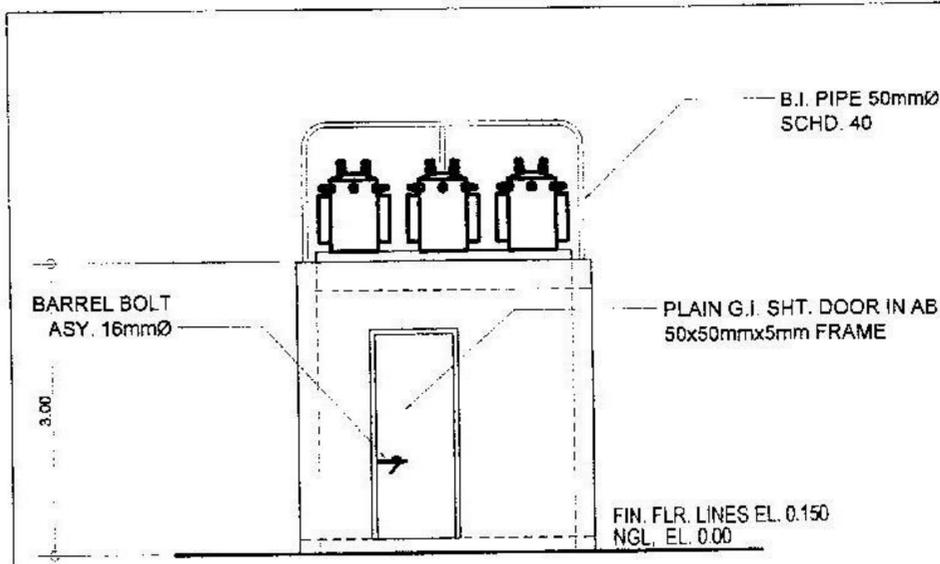


30" SECONDARY OCTAGONAL HDG STEEL  
WITH PORCELAIN SPOOL INSULATORS

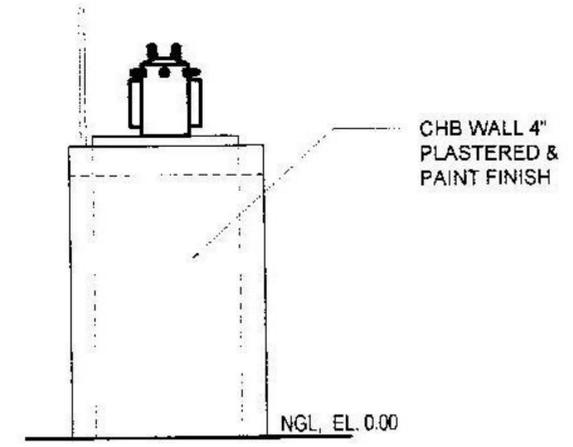
### GENERAL NOTES

1. ALL ELECTRICAL WORKS SHALL COMPLY IN ACCORDANCE WITH THESE PLANS AND SPECIFICATIONS. THE APPLICABLE PROVISIONS OF THE LATEST EDITION OF THE PHILIPPINE ELECTRICAL CODE (PEC). THE RULES AND REGULATIONS OF THE LOCAL ENFORCING AUTHORITY AND THE REQUIREMENTS OF THE LOCAL POWER COMPANY. THE ELECTRICAL WORKS SHALL BE UNDER THE IMMEDIATE SUPERVISION OF A DULY REGISTERED ELECTRICAL ENGINEER.
2. THE ELECTRICAL SERVICE POWER IS 1-PHASE, 2-WIRE + GROUND 230 V AC, 60 Hz.
3. WIRING METHOD SHALL BE AS FOLLOWS :
  - a. FEEDERS AND RISERS - RIGID STEEL CONDUIT
  - b. LIGHTING, POWER RECEPTACLE - POLYVINYL CHLORIDE CONDUIT  
BRANCH CKT., & AUXILIARY THICK WALL
4. ALL WIRES SHALL BE COPPER AND THERMOPLASTIC INSULATED TYPE "THHN" UNLESS OTHERWISE INDICATED IN THE PLAN. THE MINIMUM SIZE OF WIRE FOR POWER AND LIGHTING CIRCUIT HOMERUN SHALL BE 3.5mm<sup>2</sup> AND INSULATED FOR 600 VOLTS. SMALLEST RACEWAY SHALL BE 20mm Ø TRADE/NOMINAL SIZE.
5. ALL OUTLET BOXES SHALL BE POLYVINYL CHLORIDE (PVC) TYPE WITH FACTORY KNOCKOUTS.
6. ALL MATERIALS TO BE USED SHALL BE BRAND NEW AND APPROVED TYPE FOR THE PARTICULAR LOCATION AND PURPOSE OF USAGE.
7. EQUIPMENT GROUNDING SYSTEM SHALL BE PROVIDED TO THE ELECTRICAL SYSTEM AS PER PHILIPPINE ELECTRICAL CODE REQUIREMENT.
8. MOUNTING HEIGHT OF WIRING DEVICES SHALL BE AS FOLLOWS :
  - a. LIGHT SWITCH - 1.20 M ABOVE FINISH FLOOR
  - b. CONVENIENCE OUTLET - 0.30 M ABOVE FINISH FLOOR
  - c. PANELBOARD - 1.80 M ABOVE FINISH FLOOR
  - d. FIRE ALARM STATION OUTLET - 1.50 M. ABOVE FINISH FLOOR
  - e. PUSH BUTTON OUTLET - 1.20 M ABOVE FINISH FLOOR
  - f. FIRE ALARM & VIBRATING BELL - 0.30 M BELOW CEILING LINE
9. ELECTRICAL INSTALLATION SHALL BE UNDER THE DIRECT SUPERVISION OF A DULY LICENSED ELECTRICAL ENGINEER.
10. NO REVISION IN THE DESIGN SHALL BE DONE WITHOUT THE PRIOR KNOWLEDGE AND APPROVAL OF THE DESIGNER AND THE OWNER.
11. ANY SUCH REVISION DONE WITHOUT APPROVAL SHALL CAUSE THE RESPONSIBILITY OF THE DESIGNER TO CEASE AS A WHOLE.

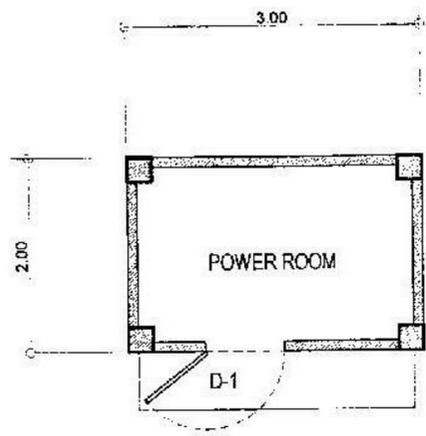
REPUBLIC OF THE PHILIPPINES <b>DepED</b> DEPARTMENT OF EDUCATION MERRILL AVENUE, PASIG CITY	PREPARED BY:  ENGR. MARY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO N. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF RPROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	SHEET CONTENTS: STEEL POST DETAILS GENERAL NOTES	SHEET NO. 
--	--	--	--	--	--	---------------



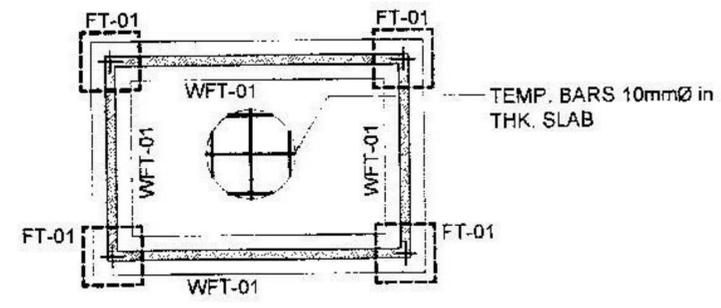
**FRONT ELEVATION**  
SCALE 1:40MTS



**RIGHT & LEFT SIDE ELEVATION**  
SCALE 1:40MTS

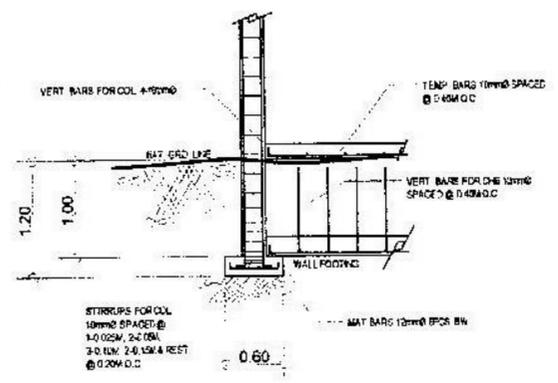


**FLOOR PLAN**  
SCALE 1:40MTS



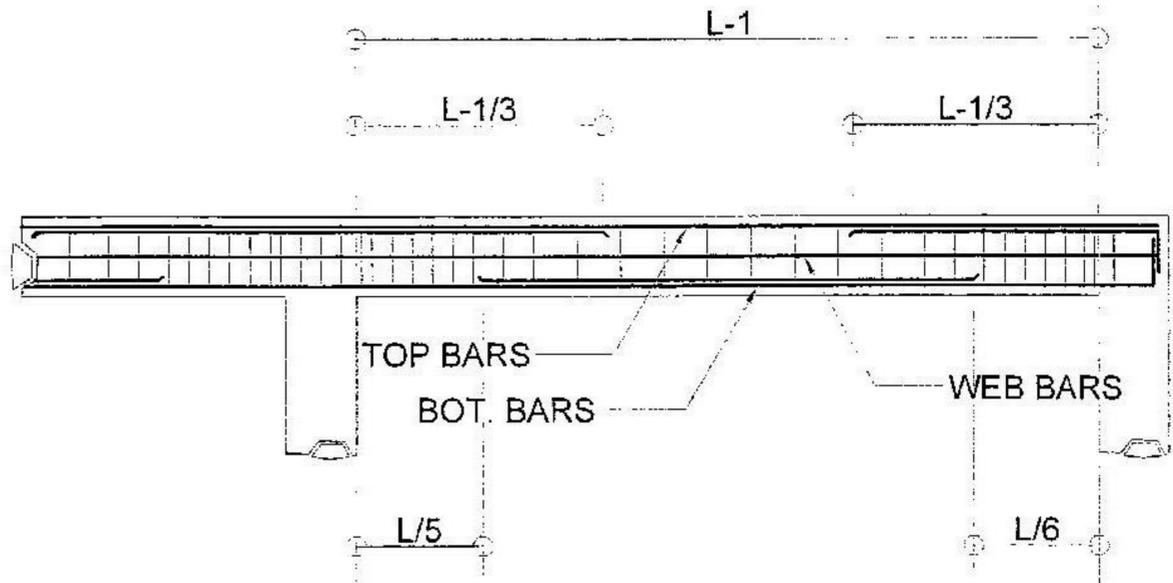
**FOUNDATION PLAN**  
SCALE 1:40MTS

FLOOR LEVEL	SLAB MARK	THICKNESS	REBAR SPACING ALONG SHORT DIRECTION						REBAR SPACING ALONG LONG DIRECTION						REMARKS
			LEFT SUPPORT		MIDSPAN		RIGHT SUPPORT		LEFT SUPPORT		MIDSPAN		RIGHT SUPPORT		
			TOP	BEVL.	TOP	BEVL.	TOP	BEVL.	TOP	BEVL.	TOP	BEVL.	TOP	BEVL.	
END LEVEL	S-1	100	100	200	300	200	300	300	100	200	100	200	300	300	TWO-WAY



**FOOTING DETAIL**  
SCALE 1:40MTS

REPUBLIC OF THE PHILIPPINES <b>DepED</b> DEPARTMENT OF EDUCATION MERRILL AVENUE, PASIG CITY	PREPARED BY:  ENGR. LARRY A. PAREDES DIVISION ENGINEER	RECOMMENDING APPROVAL:  CONCILLO T. BONILLA EPS - PHYSICAL FACILITIES	APPROVED BY:  MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	NAME OF RPROJECT: UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	SHEET CONTENTS: FLOOR PLAN FRONT ELEVATION RIGHT & LEFT SIDE ELEVATION FOUNDATION PLAN SCHED. OF SLABS & FOOTING DETAILS	SHEET NO. 
--	---	--	--	---	---	---------------



TYPICAL BEAM DETAIL  
SCALE 1:10MTS

### GENERAL NOTES

1. IN THE INTERPRETATION OF THE DRAWINGS, INDICATED DIMENSIONS SHALL GOVERN AND DISTANCES OF SIZES SHALL NOT BE SCALED FOR CONSTRUCTION PURPOSES.
2. IN REFERENCE TO OTHER DRAWINGS, SEE ARCHITECTURAL DRAWINGS FOR DEPRESSIONS IN FLOOR SLABS, OPENINGS IN THE WALLS AND SLABS, INTERIOR PARTITIONS, LOCATION OF DRAINS ETC.
3. IN CASE OF DISCREPANCIES AS TO THE LAYOUT, DIMENSIONS, AND ELEVATIONS BETWEEN THE STRUCTURAL PLANS, AND ARCHITECTURAL DRAWINGS, THE CONTRACTOR SHALL NOTIFY BOTH THE STRUCTURAL ENGINEERS AND THE ARCHITECT.
4. ALL CONCRETE WORKS SHALL BE DONE IN ACCORDANCE WITH THE ACI.318 95 BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE AND ALL STRUCTURAL STEEL WORK ACCORDING WITH ASCI SPECIFICATION (9th EDITION) IN SO FAR AS THEY DO NOT CONFLICT WITH THE LOCAL BUILDING CODE REQUIREMENT.
5. ACI REFERS TO AMERICAN CONCRETE INSTITUTE, ASCI TO AMERICAN INSTITUTE OF STEEL CONSTRUCTION AND ASTM TO AMERICAN SOCIETY FOR TESTING MATERIALS.
6. CONSTRUCTION NOTES AND TYPICAL DETAILS APPLY TO ALL DRAWINGS UNLESS OTHERWISE SHOWN OR NOTED MODIFY TYPICAL DETAILS AS DIRECTED TO MEET SPECIAL CONDITIONS.
7. SHOP DRAWINGS WITH ERECTION AND PLACING DIAGRAMS OF ALL STRUCTURAL STEELS, MISCELLANEOUS IRON, PRE-CAST CONCRETE ETC. SHALL BE SUBMITTED FOR ENGINEERS APPROVAL BEFORE FABRICATION.
8. CONTRACTOR SHALL NOTE AND PROVIDE ALL MISCELLANEOUS CURBS, SILLS, STOOLS, EQUIPMENT'S AND MECHANICAL BASES THAT ARE REQUIRED BY THE ARCHITECTURAL, ELECTRICAL, AND MECHANICAL DRAWINGS.
9. ALL RESULTS OF MATERIAL TESTING FOR CONCRETE, REINFORCING BARS, & STRUCTURAL STEEL MUST BE NOTED & APPROVED BY THE STRUCTURAL DESIGNER.

### BEAM SCHEDULE

FLR. LEVEL	BEAM MARK	BEAM DIMENSION (MM)		STEEL REINFORCEMENT						WEB BAR 12mm $\phi$	STIRRUPS 10mm $\phi$
				LEFT		MIDDLE		RIGHT			
		b	h	TOP	BOT.	TOP	BOT.	TOP	BOT.		
GRD. FLR.	FB-01	200	350	4-20 $\phi$	2-20 $\phi$	2-20 $\phi$	3-20 $\phi$	4-20 $\phi$	2-20 $\phi$	2	1 @ .05, 5 @ 0.10, 2 @ 0.150 & REST @ 0.20M O.C

REPUBLIC OF THE PHILIPPINES <b>DepED</b> DEPARTMENT OF EDUCATION MERALCO AVENUE, PASIG CITY	PREPARED BY:	RECOMMENDING APPROVAL:	APPROVED BY:	NAME OF RPROJECT:	SHEET CONTENTS:	SHEET NO.
	 ENGR. LARRY A. PAREDES DIVISION ENGINEER	 CONCILLO T. BONILLA EPS - PHYSICAL FACILITIES	 MA. LUZ M. DE LOS REYES SCHOOLS DIVISION SUPERINTENDENT	UPGRADING OF ELECTRICAL SYSTEM AT LAPAZ I ES	TYPICAL BEAM DETAIL BEAM SCHEDULE GENERAL NOTE	



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
SCHOOLS DIVISION OF ILOILO CITY  
General Luna-Mabini Streets, Iloilo City

---

**Invitation to Bid for the  
ELECTRIFICATION OF UN-ENERGIZED SCHOOLS AND MODERNIZATION  
OF ELECTRICAL SYSTEMS OF ON-GRID SCHOOLS  
AT LA PAZ I ELEMENTARY SCHOOL**

1. The Schools Division of Iloilo City is conducting this procurement through the Early Procurement Activity (EPA) for FY 2021 to ensure the timely delivery of goods, implementation of infrastructure projects and rendition of consultancy services, consistent with the GPPB Resolution No. 14-2019 dated July 17, 2019 where the Procuring Entity (PE) is encouraged to start procurement activity **short of award**.
2. EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HoPE as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year (i.e., FY 2021), pending approval of their respective funding sources. The bidders, therefore, are herewith informed of the following:
  - a. Interested bidders are invited/requested to submit their bid proposals based on indicative budget (i.e. subject to final approval) through this Invitation to Bid, together with the bidding documents;
  - b. The PE will evaluate the bid proposals and determine the winning bidder. The financial bid proposal of the winning bidder will be the contract price/amount which is considered fixed price. However, the Notice of Award (NOA) will only be issued upon approval and release of the budget (i.e., short of award);
  - c. Would there be a delay in the award as affected by the possible delay in the budget approval, the bid validity as specified in the bidding documents (which is a maximum of 120 calendar days), the winning bidder may be requested to extend the bid validity accordingly (that is, changing the expiration of the original bid security). In case of the bidder's refusal to extend the bid validity, the bid submitted by said bidder will be rejected
3. In this regard, the *DepEd, Schools Division of Iloilo City* through the *CY 2020 Basic Educational Facilities Fund (BEFF)* intends to apply the sum of *Eight Million Seven Hundred Forty Thousand Three Hundred Sixteen Pesos (Php8,740,316.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Electrification of Un-Energized Schools and Modernization of Electrical Systems of On-Grid Schools at La Paz I Elementary School with Project Identification Number R6-SDOIC-INFRA21-01* ]. Bids received in excess of the ABC shall be automatically rejected at bid opening.

4. The *DepEd, Schools Division of Iloilo City* now invites bids for the above Procurement Project. Completion of the Works is required *one hundred fifty (150) calendar days*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
5. Bidding will be conducted through open competitive bidding procedures using non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy-five (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

6. Interested bidders may obtain further information from *DepEd, Schools Division of Iloilo City* and inspect the Bidding Documents at the address given below from *8:00 a.m. to 5:00 p.m.*
7. A complete set of Bidding Documents may be acquired by interested bidders on *May 24, 2021 to June 17, 2021* from given address and website/s below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php10,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *which will be presented in person, by the owner or its duly certified representative*.  
It may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), [www.philgeps.net](http://www.philgeps.net) and the website of the Procuring Entity, [www.depediloilocity.net](http://www.depediloilocity.net), provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
8. The *DepEd, Schools Division of Iloilo City* will hold a Pre-Bid Conference<sup>1</sup> on *June 7, 2021, 9:00 A.M.* at the *2<sup>nd</sup> Floor PSDS Office, DepEd, Division of Iloilo City, General Luna Street, Iloilo City*, which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat through *manual submission* at the office address as indicated below, on or before *June 17, 2021, 9:00 o'clock*. Late bids shall not be accepted.
10. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15. A **Contractor's All Risk Insurance (CARI)** policy must be included in the Bid Documents.
11. Bid opening shall be on *June 17, 2021, 9:00 A.M.* at the *2<sup>nd</sup> Floor PSDS Office, DepEd, Division of Iloilo City, General Luna Street, Iloilo City*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

---

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

12. Prospective bidders are strongly encouraged to order or download the electronic copy of the Bidding Documents from the PhilGEPS website: [www.philgeps.gov.ph](http://www.philgeps.gov.ph), for them to be included in the Document Request List of the project.
13. The *DepEd, Schools Division of Iloilo City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. For further information, please refer to:  
**FRANKLIE G. ESPORTUNO**  
*SEPS, BAC Secretariat Chair*  
*DepEd, Schools Division of Iloilo City*  
*General Luna Street, Iloilo City*  
*(033) 500-1176*
15. You may visit the following website:  
For downloading of Bidding Documents: <http://depediloilocity.net>

May 19, 2021

  
**DANNIE CLARK M. UGUIL, CESE**  
*OIC-Assistant Schools Division Superintendent*  
*BAC Chairperson*

**PHILIPPINE BIDDING DOCUMENTS**

**Procurement of  
INFRASTRUCTURE  
PROJECTS**

Government of the Republic of the Philippines

**ELECTRIFICATION OF UN-ENERGIZED  
SCHOOLS AND MODERNIZATION OF ELECTRICAL  
SYSTEMS OF ON-GRID SCHOOLS  
AT LA PAZ I ELEMENTARY SCHOOL**

**Sixth Edition  
July 2020**

# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
  
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

# TABLE OF CONTENTS

<b>Glossary of Terms, Abbreviations, and Acronyms.....</b>	<b>5</b>
<b>Section I. Invitation to Bid .....</b>	<b>7</b>
<b>Section II. Instructions to Bidders.....</b>	<b>11</b>
1. Scope of Bid.....	12
2. Funding Information .....	12
3. Bidding Requirements.....	12
4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices .....	12
5. Eligible Bidders.....	13
6. Origin of Associated Goods .....	13
7. Subcontracts .....	13
8. Pre-Bid Conference.....	14
9. Clarification and Amendment of Bidding Documents.....	14
10. Documents Comprising the Bid: Eligibility and Technical Components.....	14
11. Documents Comprising the Bid: Financial Component .....	15
12. Alternative Bids .....	15
13. Bid Prices .....	15
14. Bid and Payment Currencies.....	15
15. Bid Security.....	16
16. Sealing and Marking of Bids.....	16
17. Deadline for Submission of Bids .....	16
18. Opening and Preliminary Examination of Bids .....	16
19. Detailed Evaluation and Comparison of Bids .....	16
20. Post Qualification.....	17
21. Signing of the Contract .....	17
<b>Section III. Bid Data Sheet.....</b>	<b>18</b>
<b>Section IV. General Conditions of Contract .....</b>	<b>20</b>
1. Scope of Contract.....	21
2. Sectional Completion of Works .....	21
3. Possession of Site.....	21
4. The Contractor’s Obligations.....	21
5. Performance Security .....	22
6. Site Investigation Reports .....	22

7.	Warranty.....	22
8.	Liability of the Contractor.....	22
9.	Termination for Other Causes.....	22
10.	Dayworks.....	23
11.	Program of Work.....	23
12.	Instructions, Inspections and Audits.....	23
13.	Advance Payment.....	23
14.	Progress Payments.....	23
15.	Operating and Maintenance Manuals.....	24
	<b>Section V. Special Conditions of Contract.....</b>	<b>25</b>
	<b>Section VI. Specifications.....</b>	<b>26</b>
	<b>Section VII. Drawings.....</b>	<b>30</b>
	<b>Section VIII. Bill of Quantities.....</b>	<b>31</b>
	<b>Section IX. Checklist of Technical and Financial Documents.....</b>	<b>33</b>

# *Glossary of Terms, Abbreviations, and Acronyms*

**ABC** – Approved Budget for the Contract.

**ARCC** – Allowable Range of Contract Cost.

**BAC** – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**CDA** – Cooperative Development Authority.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**Contractor** – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

**CPI** – Consumer Price Index.

**DOLE** – Department of Labor and Employment.

**DTI** – Department of Trade and Industry.

**Foreign-funded Procurement or Foreign-Assisted Project** – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**GFI** – Government Financial Institution.

**GOCC** – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

**LGUs** – Local Government Units.

**NFCC** – Net Financial Contracting Capacity.

**NGA** – National Government Agency.

**PCAB** – Philippine Contractors Accreditation Board.

**PhilGEPS** - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**UN** – United Nations.

## ***Section I. Invitation to Bid***

### **Notes on the Invitation to Bid**

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippines  
**Department of Education**  
Region VI - Western Visayas  
**SCHOOLS DIVISION OF ILOILO CITY**  
General Luna-Mabini Streets, Iloilo City

---

**Invitation to Bid for the  
ELECTRIFICATION OF UN-ENERGIZED SCHOOLS AND MODERNIZATION  
OF ELECTRICAL SYSTEMS OF ON-GRID SCHOOLS  
AT LA PAZ I ELEMENTARY SCHOOL**

1. The Schools Division of Iloilo City is conducting this procurement through the Early Procurement Activity (EPA) for FY 2021 to ensure the timely delivery of goods, implementation of infrastructure projects and rendition of consultancy services, consistent with the GPPB Resolution No. 14-2019 dated July 17, 2019 where the Procuring Entity (PE) is encouraged to start procurement activity **short of award**.
2. EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required, until recommendation of the Bids and Awards Committee (BAC) to the HoPE as to the award of the contract, for goods to be delivered, infrastructure projects to be implemented and consulting services to be rendered in the following fiscal year (i.e., FY 2021), pending approval of their respective funding sources. The bidders, therefore, are herewith informed of the following:
  - a. Interested bidders are invited/requested to submit their bid proposals based on indicative budget (i.e. subject to final approval) through this Invitation to Bid, together with the bidding documents;
  - b. The PE will evaluate the bid proposals and determine the winning bidder. The financial bid proposal of the winning bidder will be the contract price/amount which is considered fixed price. However, the Notice of Award (NOA) will only be issued upon approval and release of the budget (i.e., short of award);
  - c. Would there be a delay in the award as affected by the possible delay in the budget approval, the bid validity as specified in the bidding documents (which is a maximum of 120 calendar days), the winning bidder may be requested to extend the bid validity accordingly (that is, changing the expiration of the original bid security). In case of the bidder's refusal to extend the bid validity, the bid submitted by said bidder will be rejected
3. In this regard, the *DepEd, Schools Division of Iloilo City* through the *CY 2020 Basic Educational Facilities Fund (BEFF)* intends to apply the sum of *Eight Million Seven Hundred Forty Thousand Three Hundred Sixteen Pesos (Php8,740,316.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Electrification of Un-Energized Schools and Modernization of Electrical Systems of On-Grid Schools at La Paz I Elementary School with Project Identification Number R6-SDOIC-INFRA21-01-J*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

4. The *DepEd, Schools Division of Iloilo City* now invites bids for the above Procurement Project. Completion of the Works is required **one hundred fifty (150) calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
5. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least seventy-five (75%) interest or outstanding capital stock belonging to citizens of the Philippines.

6. Interested bidders may obtain further information from *DepEd, Schools Division of Iloilo City* and inspect the Bidding Documents at the address given below from **8:00 a.m. to 5:00 p.m.**
7. A complete set of Bidding Documents may be acquired by interested bidders on **May 24, 2021 to June 17, 2021** from given address and website/s below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos (Php10,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees **which will be presented in person, by the owner or its duly certified representative**.  
It may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), [www.philgeps.net](http://www.philgeps.net) and the website of the Procuring Entity, [www.depediloilocity.net](http://www.depediloilocity.net), provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.
8. The *DepEd, Schools Division of Iloilo City* will hold a Pre-Bid Conference<sup>1</sup> on **June 7, 2021, 9:00 A.M.** at the **2<sup>nd</sup> Floor PSDS Office, DepEd, Division of Iloilo City, General Luna Street, Iloilo City**, which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address as indicated below, on or before **June 17, 2021, 9:00 o'clock**. Late bids shall not be accepted.
10. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 15. A **Contractor’s All Risk Insurance (CARI)** policy must be included in the Bid Documents.
11. Bid opening shall be on **June 17, 2021, 9:00 A.M.** at the **2<sup>nd</sup> Floor PSDS Office, DepEd, Division of Iloilo City, General Luna Street, Iloilo City**. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

---

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

12. Prospective bidders are strongly encouraged to order or download the electronic copy of the Bidding Documents from the PhilGEPS website: [www.philgeps.gov.ph](http://www.philgeps.gov.ph), for them to be included in the Document Request List of the project.
13. The *DepEd, Schools Division of Iloilo City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. For further information, please refer to:  
**FRANKLIE G. ESPORTUNO**  
*SEPS, BAC Secretariat Chair*  
*DepEd, Schools Division of Iloilo City*  
*General Luna Street, Iloilo City*  
*(033) 500-1176*
15. You may visit the following website:  
For downloading of Bidding Documents: <http://depediloilocity.net>

*May 19, 2021*

**DANNIE CLARK M. UGUIL, CESE**  
*OIC-Assistant Schools Division Superintendent*  
*BAC Chairperson*

## ***Section II. Instructions to Bidders***

### **Notes on the Instructions to Bidders**

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

## **1. Scope of Bid**

The Procuring Entity, *DepEd, Schools Division of Iloilo City* invites Bids for the **Electrification of Un-Energized Schools and Modernization of Electrical Systems of On-Grid Schools at La Paz I Elementary School**, with Project Identification Number ***R6-SDOIC-INFRA-21-01***.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

## **2. Funding Information**

2.1. The GOP through the source of funding, *CY 2020 BEFF* in the amount of ***Eight Million Seven Hundred Forty Thousand Three Hundred Sixteen (Php8,740,316.00)***.

2.2. The source of funding is:

- a. General Appropriations Act.

## **3. Bidding Requirements**

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

## **4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices**

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

## 5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.  
  
A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.
- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

## 6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

## 7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:  
[*Select one, delete other/s*]

- a. Subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the **BDS**, which shall not exceed fifty percent (50%) of the contracted Works.
  - b. Subcontracting is not allowed.
- 7.1. [*If Procuring Entity has determined that subcontracting is allowed during the bidding, state:*] The Bidder must submit together with its Bid the documentary requirements of the subcontractor(s) complying with the eligibility criteria stated in **ITB** Clause 5 in accordance with Section 23.4 of the 2016 revised IRR of RA No. 9184 pursuant to Section 23.1 thereof.

- 7.2. *[If subcontracting is allowed during the contract implementation stage, state:]* The Supplier may identify its subcontractor during the contract implementation stage. Subcontractors identified during the bidding may be changed during the implementation of this Contract. Subcontractors must submit the documentary requirements under Section 23.1 of the 2016 revised IRR of RA No. 9184 and comply with the eligibility criteria specified in **ITB** Clause 5 to the implementing or end-user unit.
- 7.3. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

## **8. Pre-Bid Conference**

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address **June 7, 2021, 9:00 A.M.** as indicated in the **IB**.

## **9. Clarification and Amendment of Bidding Documents**

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

## **10. Documents Comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.
- 10.3. A valid PCAB License is required, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.

- 10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.
- 10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

## **11. Documents Comprising the Bid: Financial Component**

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

## **12. Alternative Bids**

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

## **13. Bid Prices**

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

## **14. Bid and Payment Currencies**

- 14.1. Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 14.2. *Payment of the contract price shall be made in:*
  - a. Philippine Pesos.

## **15. Bid Security**

- 15.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 15.2. The Bid and bid security shall be valid until **October 15, 2021**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

## **16. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

## **17. Deadline for Submission of Bids**

The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

## **18. Opening and Preliminary Examination of Bids**

- 18.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 18.2. The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

## **19. Detailed Evaluation and Comparison of Bids**

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

- 19.2. If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.
- 19.3. In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

## **20. Post Qualification**

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

## **21. Signing of the Contract**

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

## ***Section III. Bid Data Sheet***

### **Notes on the Bid Data Sheet (BDS)**

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

# Bid Data Sheet

ITB Clause	
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work, which shall be: <b><i>Electrification of Un-Energized Schools and Modernization of Electrical Systems of On-Grid Schools at La Paz I Elementary School</i></b>
7.1	<i>[Specify the portions of Works and the maximum percentage allowed to be subcontracted, which shall not be significant or material components of the Project as determined by the Procuring Entity.]</i>
10.3	<i>[Specify if another Contractor license or permit is required. ]</i>
10.4	The key personnel must meet the required minimum years of experience set below: <u>Key Personnel</u> <u>General Experience</u> <u>Relevant Experience</u>
10.5	The minimum major equipment requirements are the following: <u>Equipment</u> <u>Capacity</u> <u>Number of Units</u>
12	<i>[Insert Value Engineering clause if allowed.]</i>
15.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: a.     The amount of not less than <b>One Hundred Seventy-Four Thousand Eight Hundred Six Pesos and 32/100 (174,806.32)</b> , <i>two percent (2%) of ABC</i> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;  b.     The amount of not less than <b>Four Hundred Thirty-Seven Thousand Fifteen Pesos and 80/100 (Php437,015.80)</b> , <i>five percent (5%) of ABC</i> if bid security is in Surety Bond.
19.2	Partial bids are allowed, as follows: <i>[Insert grouping of lots by specifying the items and the quantity for every identified lot.]</i>
20	<i>[List licenses and permits relevant to the Project and the corresponding law requiring it, e.g. Environmental Compliance Certificate, Certification that the project site is not within a geohazard zone, etc.]</i>
21	Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods, equipment utilization schedule, construction safety and health program approved by the DOLE, Contractor's All Risk Insurance (CARI) policy and other acceptable tools of project scheduling.

## ***Section IV. General Conditions of Contract***

### **Notes on the General Conditions of Contract**

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

## 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

## 2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

## 3. Possession of Site

3.1 The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.

3.2 If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

## 4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

## **5. Performance Security**

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.
- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

## **6. Site Investigation Reports**

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

## **7. Warranty**

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

## **8. Liability of the Contractor**

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

## **9. Termination for Other Causes**

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.

## **10. Dayworks**

Subject to the guidelines on Variation Order in Annex “E” of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the **SCC**, the Dayworks rates in the Contractor’s Bid shall be used for small additional amounts of work only when the Procuring Entity’s Representative has given written instructions in advance for additional work to be paid for in that way.

## **11. Program of Work**

11.1. The Contractor shall submit to the Procuring Entity’s Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the **SCC**.

11.2. The Contractor shall submit to the Procuring Entity’s Representative for approval an updated Program of Work at intervals no longer than the period stated in the **SCC**. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

## **12. Instructions, Inspections and Audits**

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor’s accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

## **13. Advance Payment**

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the **SCC**, subject to the requirements in Annex “E” of the 2016 revised IRR of RA No. 9184.

## **14. Progress Payments**

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity’s Representative/Project Engineer. Except as otherwise stipulated in the **SCC**, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

## **15. Operating and Maintenance Manuals**

- 15.1. If required, the Contractor will provide “as built” Drawings and/or operating and maintenance manuals as specified in the **SCC**.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity’s Representative’s approval, the Procuring Entity’s Representative may withhold the amount stated in the **SCC** from payments due to the Contractor.

## ***Section V. Special Conditions of Contract***

### **Notes on the Special Conditions of Contract**

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

# Special Conditions of Contract

GCC Clause	
2	<i>[If different dates are specified for completion of the Works by section, i.e. “sectional completion,” these dates should be listed here.]</i> <b>Not Applicable</b>
4.1	<i>[Specify the schedule of delivery of the possession of the site to the Contractor, whether full or in part.]</i> <b>Not Applicable</b>
6	The site investigation reports are: <i>[list here the required site investigation reports.]</i>
7.2	<i>[Select one, delete the other.]</i>  <i>[In case of permanent structures, such as buildings of types 4 and 5 as classified under the National Building Code of the Philippines and other structures made of steel, iron, or concrete which comply with relevant structural codes (e.g., DPWH Standard Specifications), such as, but not limited to, steel/concrete bridges, flyovers, aircraft movement areas, ports, dams, tunnels, filtration and treatment plants, sewerage systems, power plants, transmission and communication towers, railway system, and other similar permanent structures:]</i> Fifteen (15) years.  <i>[In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:]</i> Five (5) years.  <i>[In case of other structures, such as bailey and wooden bridges, shallow wells, spring developments, and other similar structures:]</i> Two (2) years.
10	<i>[Select one, delete the other:]</i>  a. Dayworks are applicable at the rate shown in the Contractor’s original Bid.  b. No dayworks are applicable to the contract.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity’s Representative within <b>10</b> days of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is <b>Php10,000.00</b>
13	The amount of the advance payment is <i>[insert amount as percentage of the contract price that shall not exceed 15% of the total contract price and schedule of payment]</i> .
14	<i>[If allowed by the Procuring Entity, state:]</i> Materials and equipment delivered on the site but not completely put in place shall be included for payment.

15.1	The date by which operating and maintenance manuals are required is <b><i>150 days upon receipt of Notice To Proceed</i></b>
15.2	The date by which “as built” drawings are required is <i>[date]</i> . The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is <b><i>Php20,000.00.</i></b>

## *Section VI. Specifications*

### **Notes on Specifications**

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or conditioning their Bids. In the context of international competitive bidding, the specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of Bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of specifications from previous similar projects are useful in this respect. The use of metric units is mandatory. Most specifications are normally written specially by the Procuring Entity or its representative to suit the Works at hand. There is no standard set of Specifications for universal application in all sectors in all regions, but there are established principles and practices, which are reflected in these PBDs.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors, such as highways, ports, railways, urban housing, irrigation, and water supply, in the same country or region where similar conditions prevail. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addenda should then adapt the General Specifications to the particular Works.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the SCC.

#### **Sample Clause: Equivalency of Standards and Codes**

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal or higher quality than the standards and codes specified will be

accepted subject to the Procuring Entity's Representative's prior review and written consent. Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Procuring Entity's Representative at least twenty-eight (28) days prior to the date when the Contractor desires the Procuring Entity's Representative's consent. In the event the Procuring Entity's Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

## ***Section VII. Drawings***

*[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]*

## *Section VIII. Bill of Quantities*

### **Notes on the Bill of Quantities**

#### **Objectives**

The objectives of the Bill of Quantities are:

- a. to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- b. when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

#### **Daywork Schedule**

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- a. A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- b. Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.

#### **Provisional Sums**

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors should be indicated in the relevant part of the Bill of Quantities as a particular provisional sum with an appropriate brief description. A separate procurement procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisional sum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

### **Signature Box**

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.

## ***Section IX. Checklist of Technical and Financial Documents***

### **Notes on the Checklist of Technical and Financial Documents**

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

# Checklist of Technical and Financial Documents

## I. TECHNICAL COMPONENT ENVELOPE

### *Class “A” Documents*

#### Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);  
**or**
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;  
**and**
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;  
**and**
- ☐ (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

#### Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;  
**and**
- ☐ (h) Philippine Contractors Accreditation Board (PCAB) License;  
**or**  
Special PCAB License in case of Joint Ventures;  
**and** registration for the type and cost of the contract to be bid; **and**
- ☐ (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;  
**or**  
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (j) Project Requirements, which shall include the following:
  - ☐ a. Organizational chart for the contract to be bid;
  - ☐ b. List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
  - ☐ c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- ☐ (k) Original duly signed Omnibus Sworn Statement (OSS);

**and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

**Class "B" Documents**

- ☐ (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;  
**or**  
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**II. FINANCIAL COMPONENT ENVELOPE**

- ☐ (o) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- ☐ (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- ☐ (q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- ☐ (r) Cash Flow by Quarter.

